

**City Of Martinsburg
Special City Council Meeting
Tuesday, April 16, 2013
5:00 PM**

With a quorum present, the special session of the Martinsburg City Council was called to order by Legal Counsel Katherine Wilkes at 5:00 p.m. The following Council Members were present: Don Anderson, Dennis Etherington, Kevin Knowles, Max Parkinson, Roger Lewis, Gregg Wachtel and Jason W. Baker. Also present were: Mark S. Baldwin, City Manager, Katherine Wilkes, City Attorney, Gena Long, City Recorder, Steve Knipe, Utilities Director, Police Captain George Swartwood, City Engineer/Planning Director Michael Covell and Finance Director Mark Spickler.

Motion made by Councilman Etherington, seconded by Councilman Baker for Councilman Wachtel to chair the meeting. Motion carried unanimously.

3. Presentations

a. Proclamation—Building Safety Month—International Code Council

The City Recorder read the Proclamation.

City Engineer/Planning Director Michael Covell thanked Council for the support, stating that the Code Officials work hand in hand with first responders to make buildings safer in the event that responders have to enter. City Manager Mark Baldwin commended the Planning Department for their enforcement of city, state, federal and international codes and for their assistance in working with the various property owners along the new Raleigh Street corridor to create an attractive thoroughfare. Mr. Baldwin also explained that citizens of communities that have adopted the International Business Codes generally enjoy lower insurance rates because of reasonable reduced risk.

4. Petitions from Citizens

There were no petitions from citizens.

5. Receive and File Reports—Minutes—Correspondence Of the Following:

- a. Highway Safety Financial Monitoring Report for the City of Martinsburg
- b. Proclamation—National Day of Prayer—to be read on May 2, 2013 during scheduled public activities.
- c. Berkeley County Development Authority March 13, 2013 Regular Meeting Minutes, March 27, 2013 Executive Board Meeting Minutes, March 2013 Budget Balance Sheet and Annual Statement of Revenues and Expenditures

Motion made by Councilman Etherington, seconded by Councilman Parkinson to receive and file item 5a-5c. Motion carried unanimously.

6. Reports of Chairpersons of Council Standing Committees

There were no reports of chairpersons of council standing committees.

7. Report of Mayor

There was no report of the Mayor.

8. Report of City Attorney

There was no report of the City Attorney.

9. Report of City Manager

There was no report of the City Manager.

10. Unfinished Business

There was no unfinished business.

11. New Business

(a) Approve/deny FY 2013-2014 levy rates.

Motion made by Councilman Etherington, seconded by Councilman Knowles to approve the 2013-2014 levy rates. Motion carried unanimously.

(b) Approve/deny 2013 street repaving list

Motion made by Councilman Etherington, seconded by Councilman Baker, to approve the 2013 street repaving list. Motion carried unanimously.

(c) Approve/deny engineering services proposal—Waste Water Treatment Plant Upgrade Project—Task “C” (Alternative entrance road and second water line)—O’Brien and Gere Engineers, Inc. (paid from Sewer Fund)

Motion made by Councilman Etherington, seconded by Councilman Lewis, to approve engineering services proposal—Waste Water Treatment Plant Upgrade Project—Task “C” (Alternative entrance road and second water line)—O’Brien and Gere Engineers, Inc. (paid from Sewer Fund). Motion carried 6-1, Anderson, no.

(d) Approve/deny request from Main Street Martinsburg to reschedule Bike Night from Saturday August 17, 2013 to Saturday, August 24, 2013 due to a conflicting community event

Motion made by Councilman Etherington, seconded by Councilman Knowles, to approve request from Main Street Martinsburg to reschedule Bike Night from Saturday August 17, 2013 to Saturday, August 24, 2013 due to a conflicting community event. Motion carried unanimously.

12. Executive Session

There was no executive session.

13. Adjournment

Meeting was adjourned by unanimous consent at 5:10 PM.


Gena Long, City Recorder


George Karos, Mayor