

**HISTORIC PRESERVATION REVIEW COMMISSION**  
**232 N. Queen Street**  
**December 03, 2012**  
**Regular Meeting, 7:00 PM.**  
**J. Oakley Seibert Council Chambers**

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With a quorum present, Chairman Gary Gimbel called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:00 pm. The following members were present: Nell Thompson, Gary Gimbel, Michael Kyne Jr., Mark Jordan, Steve Knipe, Sarah Thompson and Lisa Clipp. Not present were Keven Walker and Terry Colburn. Also in attendance were Legal Counsel Catherine Wilkes, City Planner Tracy Smith and Planning Secretary Windy Miller.

**APPROVAL OF November 05, 2012 MEETING MINUTES.**

Commissioner S. Thompson made the motion to approve the November 05, 2012 meeting minutes as presented. Commissioner N. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**1. CASE # HP 12-070(B). 301 N. Queen Street. Public Hearing.** Application for Certificate of Appropriateness to install business sign. Kim Toney, applicant.

Kim Toney presented the request to install two signs at her new business location on North Queen Street. Ms. Toney stated that the letters would be red with gold on the sides and would be mounted to a stained piece of redwood and hung on both sides of the front door.

The public hearing was opened at 7:05 pm. As no one came forward to speak for or against the request, the public hearing was closed at 7:05 pm.

Commissioner Clipp made the motion to approve the application as presented. Commissioner Jordan seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

**2. CASE # HP 12-075(A). 419 W. Burke Street. Public Hearing.** Application for Certificate of Appropriateness to install vinyl siding. Kim Ewing, applicant.

Kim Ewing presented the request to install vinyl siding. Ms. Ewing went on to say that the porch gingerbread trim will remain as it is, but would be scrapped and painted. Ms. Ewing stated that the contractor she is working with will not remove the existing wood siding but place the vinyl over top and wrap the windows with vinyl as well.

The public hearing was opened at 7:16 pm.

- Kevin Knowles, 127 South Street, Martinsburg, WV 25401, spoke in favor of the request and thanked Ms. Ewing for her investment in the City of Martinsburg.

As no one came forward to speak against the request, the public hearing was closed at 7:18 pm.

Discussions included, but were not limited to, condition of the existing wood siding, how long the applicant has owned the property, why the contractor does not want to remove the wood siding, how the siding will "tie" into the windows, color of proposed siding, if the shutters would be restored or replaced, and type of siding that would be used.

Commissioner Knipe made the motion to approve the application to install vinyl siding to cover house, excluding the front porch, gingerbread trim and shutters, to cover over existing wood siding with "Oxford Blue" Carolina Beaded vinyl siding. Commissioner S. Thompson seconded the motion, which was followed by Commissioner Kyne, Knipe, and Clipp vote of "nay," and Commissioners Jordan, S. Thompson, N. Thompson and Gimbel vote of "aye." Motion carried.

**3. CASE # HP 12-091. 116 W. Burke Street. Public Hearing.** Application for Certificate of Appropriateness to install vinyl business signage. Stephen Thompson, applicant.

Stephen Thompson Sr., presented the request to install white vinyl business signage to the front window and door of his Bail Bond business location.

The public hearing was opened at 7:42 pm. As no one came forward to speak for or against the request, the public hearing was closed at 7:42 PM.

Commissioner Clipp made the motion to approve the application as presented. Commissioner Knipe seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

**4. CASE # HP 12-092. 507 W. King Street. Public Hearing.** Application for Certificate of Appropriateness to paint house. Jonathon Mann, applicant.

Jonathon Mann presented the request to paint his house. Mr. Mann went on to say that he would like to paint the main body of the house with "Sage Green," the trim will be a creamy white "Chowder," and the gingerbread accent areas will be "La Fonda Nightfall."

The public hearing was opened at 7:44 pm. As no one came forward to speak for or against the applicant, the public hearing was closed at 7:44 pm.

Commissioner Clipp made the motion to approve the application as presented. Commissioner Jordan seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

**5. CASE # HP 12-093. 124 S. Queen Street. Public Hearing.** Application for Certificate of Appropriateness to install business sign. Dana Knowles, applicant.

Dana Knowles presented the request to install a business sign at her new store location on South Queen Street.

The public hearing was opened at 7:48 pm. As no one came forward to speak for or against the applicant, the public hearing was closed at 7:48pm.

Discussions included, but were not limited to, location in which the sign would be placed, if the other business name would be removed from the sign, how the sign would be placed on the building and if it would be illuminated.

Commissioner Clipp made the motion to approve the application as presented. Commissioner N. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

#### **OTHER BUSINESS**

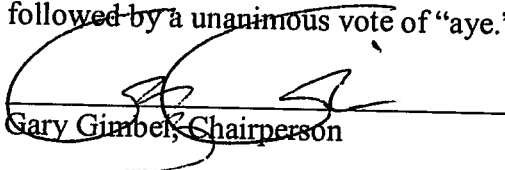
None

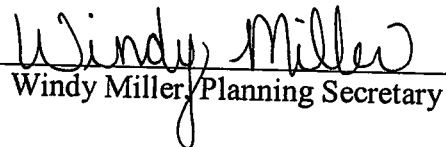
#### **DISCUSSION ITEM(S)**

- Confirmation of January 07, 2012 Meeting: All Commissioners were made aware of the January meeting and stated they would be in attendance.

#### **ADJOURNMENT**

Commissioner Clipp made the motion to adjourn. Commissioner Jordan seconded the motion, which was followed by a unanimous vote of "aye." Meeting adjourned at 7:50 pm.

  
Gary Gimbel, Chairperson

  
Windy Miller, Planning Secretary

