

**HISTORIC PRESERVATION REVIEW COMMISSION**  
**232 N. Queen Street**  
**April 4, 2016**  
**Regular Meeting 7:00 PM**  
**J. Oakley Seibert Council Chambers**  
**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL (and microphone check)**

**III. APPROVAL OF March 7, 2016 MEETING MINUTES.**

**IV. UNFINISHED BUSINESS: none**

**V. NEW BUSINESS:**

1. **CASE #HP 16-025. 147 N. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install a wooden business sign. Tim McLane, applicant.
2. **CASE #HP 16-026. 219 N. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install a wooden business sign. Greg Henry, applicant.

**VI. OTHER BUSINESS: none**

**VII. DISCUSSION ITEMS: none**

**VIII. ACTION ITEMS: none**

**IX. ADJOURNMENT**

**\*\*NOTE TO ALL APPLICANTS\*\***

**Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.**