

**HISTORIC PRESERVATION REVIEW COMMISSION**  
**232 N. Queen Street**  
**February 04, 2013**  
**Regular Meeting, 7:00 PM.**  
**J. Oakley Seibert Council Chambers**

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With a quorum present, Chairman Gary Gimbel called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:00 pm. The following members were present: Mark Jordan, Ryan Perks, Nell Thompson, Gary Gimbel, Steve Knipe and Terry Colburn, Michael Kyne Jr., Lisa Clipp and Keven Walker. Also in attendance were Legal Counsel Katherine Wilkes, City Planner Tracy Smith and Planning Secretary Windy Miller.

**APPROVAL OF January 03, 2013 MEETING MINUTES.**

Commissioner Colburn made the motion to approve the minutes as presented. Commissioner N. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**1. CASE # HP 13-007. 237 W. Martin Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install a business sign. Tammy Perkins, applicant.

Tammy Perkins presented the request to install a sign to the front of her business location.

The public hearing was opened at 7:02 pm. As no one came forward to speak for or against the request, the public hearing was closed at 7:02 pm.

Discussions included, but were not limited to, removal of the current banner, where the sign would be placed, and the colors of the proposed sign (as shown in the application).

Commissioner Jordan made the motion to approve the application as presented. Commissioner Walker seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

**2. CASE #HP 13-008. 109 N. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install business signage. Signature Deli & Event Catering, applicant

As no one was present to present the case, the request will be put back on the agenda for next month.

**OTHER BUSINESS**

None

**DISCUSSION ITEM(S)**

Election of Officers.

Commissioner Clipp made the motion to open elections. Commissioner Perks seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

Commissioner Walker made the motion to nominate Commissioner Gimbel for Chairperson. Commissioner Clipp seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

With a unanimous vote of "aye," Commissioner Gary Gimbel will serve as the Chairperson of the Historic Preservation Review Commission.

Commissioner Clipp made the motion to open the nomination for Vice-chairperson. Commissioner Walker seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

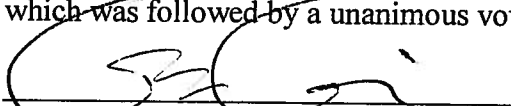
Commissioner Clipp made the motion to nominate Commissioner Walker for Vice-Chairperson. Commissioner N. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

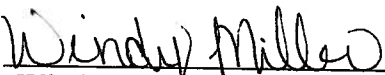
With a unanimous vote of "aye," Commissioner Keven Walker was voted Vice-Chairperson of the Historic Preservation Review Commission.

All board members were made aware of the March meeting and stated they would be in attendance.

#### **ADJOURNMENT**

Commissioner Clipp made the motion to adjourn. Commissioner Colburn seconded the motion, which was followed by a unanimous vote of "aye." Meeting adjourned at 7:11 pm.

  
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Gary Gimbel, Chairperson

  
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Windy Miller, Planning Secretary

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With a quorum present, Chairman Gary Gimbel called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:17 pm. The following members were present: Mark Jordan, Ryan Perks, Nell Thompson, Gary Gimbel, Steve Knipe and Terry Colburn, Michael Kyne Jr., Lisa Clipp and Keven Walker. Also in attendance were Legal Counsel Katherine Wilkes, City Planner Tracy Smith and Planning Secretary Windy Miller.

With Legal Counsel's advisement:

Due to bad weather, no one from the public in attendance, and all Commissioners still present the meeting was reconvened to hear the second case at 7:17 pm.

**APPROVAL OF January 03, 2013 MEETING MINUTES.**

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**2. CASE #HP 13-008. 109 N. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install business signage. Signature Deli & Event Catering, applicant

Cynthia Gruber presented the case to put vinyl window decals (as shown in the application) on the front window of her downtown business.

The public hearing was opened at 7:18 pm. As no one came forward to speak for or against the request, the public hearing was closed at 7:18 pm.

Commissioner Clipp made the motion to approve the application as presented. Commissioner N. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

**OTHER BUSINESS**

None

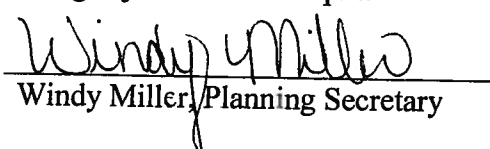
**DISCUSSION ITEM(S)**

None

**ADJOURNMENT**

Commissioner Clipp made the motion to adjourn. Commissioner Colburn seconded the motion, which was followed by a unanimous vote of "aye." Meeting adjourned at 7:25 pm.

  
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Gary Gimbel, Chairperson

  
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Windy Miller, Planning Secretary