

**MARTINSBURG PLANNING COMMISSION**  
**232 N. Queen Street**  
**April 6, 2016**  
**6:00 p.m.**  
**J. Oakley Seibert Council Chambers**  
**Regular Session**  
**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL (and microphone check)**
- III. APPROVAL OF March 2, 2016 MEETING MINUTES**
- IV. UNFINISHED BUSINESS: None**
- V. NEW BUSINESS: None**
- VI. DISCUSSION/ACTION ITEMS:**
  - a. Discussion/action: Home Occupation request: 125 Jackson Place, James Delawder
  - b. Discussion/action: Berkeley Medical Center
  - c. Discussion/action: review draft of proposed amendments to Martinsburg Zoning Ordinance Article IV: Section 440 "Signs" for authorization to proceed as text amendment case or return for further revisions.
  - d. Discussion/action: update on proposed amendments to Martinsburg Zoning Ordinance Article VI by City Council.
  - e. Discussion: Comprehensive Plan update.
- VII. OTHER BUSINESS: None**
- VII. ADJOURNMENT**

**\*\*NOTE TO ALL APPLICANTS\*\***

**Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.**