

**City Of Martinsburg**  
**Regular City Council Meeting**  
**Thursday April 8, 2012**  
**6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayerô Pastor Al Clippô Calvary United Methodist Church
5. Approve March 8, 2012 regular Council meeting minutes.
6. Approve March 27, 2012 special Council meeting minutes
7. Approve February 2012 Administrative and Financial Report.
8. Public Hearing for the purposes of soliciting citizen comments on the City of Martinsburg's FY 2012 Annual Action Plan for the use of CDBG and HOME funds.
9. **Presentations**
  - (a) Berkeley County Public Safety Building updateô Berkeley County Councilman Doug Copenhaver.
10. **Petitions From Citizens**
11. **Receive And File Reports—Minutes—Correspondence Of The Following:**
  - (a) Eastern Panhandle Regional Planning and Development Council-Region 9 January 23, 2012 meeting minutes.
  - (b) Letter from Comcast regarding programming changes.
  - (c) Historic Preservation Review Commission Meeting minutes January 09, 2012 and February 06, 2012.
  - (d) Board of Zoning Appeals meeting minutesô March 06, 2012
  - (e) Code Appeals Board Draft Meeting Minutesô March 13, 2012
12. **Reports Of Chairpersons Of Council Standing Committees**

### **13. Report Of Mayor**

- (a) Reappoint Ms. Mary Boyd Kearsse to the Shade Tree Commission term 5/9/12-5/9/15.
- (b) Reminder of Special Council Meeting for Tuesday, April 17, 2012 at 5:00 PM to approve/deny levy rates for 2012-2013 and other business as needed.

### **14. Report Of City Attorney**

### **15. Report Of City Manager**

- (a) Projects update.
- (b) TIF Project Update

### **16. Unfinished Business**

### **17. New Business**

- (a) First and Second reading of Ordinance 2012-02: An Ordinance To Provide For The Adoption, Approval And Implementation Of An Intergovernmental Agreement Between The City Of Martinsburg, West Virginia, The City Of Charles Town Utility Board, The City Of Ranson, The Berkeley County Public Service Sewer District And The Warm Springs Public Service District, Each A Political Subdivision Of The State Of West Virginia, and Steptoe & Johnson Plc., A West Virginia Limited Liability Company To Enter Into An Fee Recovery Agreement On Behalf Of The West Virginia Watershed Coalition, Inc
- (b) Approve Resolution 2012-10: A Resolution of the City Council of the City of Martinsburg adopting the updated regionalized Region 9 Planning Development Council's Multi-Jurisdictional Hazard Mitigation Plan.
- (c) Approve/deny Berkeley County Council's request for the City of Martinsburg to participate in funding the Roundhouse Authority's bathroom construction project (matching grant funds)--\$35,000
- (d) Approve/deny PCS Site Agreement modifications between City of Martinsburg and Shenandoah Personal Communications Company (SHENTEL) with respect to SHENTEL Site #CDMA054 1415 Delmar Orchard Road.
- (e) Approve/deny Deed of Dedication between Griffith Energy Services and the City of Martinsburg for alleyway north of West Race Street and west of Boyd Avenue.
- (f) Approve/deny poll workers for 2012 General Election.

- (g) Approve/deny the following Standard Operating Procedures for the Martinsburg Fire Department
- Diesel Fume Exhaust System
  - EMS-Transport Destinations
  - Fire Investigation
- (h) Approve/deny Chesapeake Bay Community Grants 2011 Proposal to WV Division of Forestry by the City of Martinsburg (12,000 EPA, \$12,000 City Match (in kind services).
- (i) Approve/deny additional funds for City of Martinsburg Public Works garage bay addition--\$11,158.68 (budgeted)
- (j) Approve/deny Martinsburg Police Department grant application for 2012 JAG Grant for needed equipment--\$18,643 (no city match required).
- (k) Approve/deny purchase of 2012 Jeep Patriot 4x4 Sportô Martinsburg Planning Department--\$17,493.58ô State Contract (budgeted)
- (l) Approve/deny Letter of Intent to apply for EPA Green Infrastructure Program for Storm Water Management (Rain Gardens) projects

#### **18. Executive Session**

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

#### **19. Adjournment**