

**CITY OF MARTINSBURG  
SPECIAL COUNCIL MEETING  
APRIL 19, 2011  
THE J. OAKLEY SEIBERT COUNCIL CHAMBERS**

With a quorum present, the regular session of the Martinsburg City Council was called to order by Mayor George Karos at 5:00 p.m. The following Council Members were present: Rodney Woods, Dennis Etherington, Betty Gunnoe, Max Parkinson and Roger Lewis. Not present was Richard Yauger and Gregg Wachtel. Also present were: Mark S. Baldwin, City Manager, Kin Sayre, City Attorney, Gena Long, Acting City Recorder, Kevin Miller, Police Chief, Steve Knipe, Utilities Director and Mark Spickler, Finance Director.

Mayor Karos announced that, due to unfinalized paperwork, items 10 D, E, and F were to be removed from the agenda to be decided at a later date.

**3. PETITIONS FROM CITIZENS**

There were no petitions from citizens.

**4. RECEIVE AND FILE REPORTS-MINUTES-CORRESPONDENCE OF THE FOLLOWING:**

There was nothing to file and receive.

**5. REPORTS OF CHAIRPERSONS OF COUNCIL STANDING COMMITTEES**

None

**6. REPORT OF MAYOR**

**(a) Appoint Gregory Reed to the Eastern Panhandle Transit Authority (PANTRAN) to fill unexpired term 8/1/08-8/1/11**

Mayor Karos appointed Gregory Reed to the Eastern Panhandle Transit Authority (PANTRAN) to fill the unexpired term beginning 8/1/08 and ending 8/1/11.

Motion made by Councilman Lewis, seconded by Councilman Woods to accept Mayor Karos's appointment of Gregory Reed to the Eastern Panhandle Transit Authority (PANTRAN) for the prescribed term. Motion carried unanimously.

**(b) Appoint Mark Jordon to the Historic Preservation Review Commission (HPRC) to fill expired term 1/21/11-1/21/14.**

Mayor Karos appointed Mark Jordon to the Historic Preservation Review Commission (HPRC) to fill the expired term beginning 1/21/11 and ending 1/21/14.

Motion made by Councilwoman Gunnoe, seconded by Councilman Etherington to accept Mayor Karos's appointment of Mark Jordon to the HPRC for the prescribed term. Motion carried unanimously.

**(c) Appoint Stephen M. Knipe II to the Historic Preservation Review Commission (HPRC) to fill unexpired term 01/01/09-1/1/12.**

Mayor Karos appointed Stephen M. Knipe II to the Historic Preservation Review Commission (HPRC) to fill the unexpired term beginning 1/1/09 and ending 1/1/12.

Motion made by Councilman Parkinson, seconded by Councilwoman Gunnoe, to accept Mayor Karos's appointment of Stephen M. Knipe II to the HPRC for the prescribed term. Motion carried unanimously.

**(d) Appoint Jeffrey W. Molenda to the Planning Commission to fill expired term 2/28/11-2/28/14.**

Mayor Karos appointed Jeffrey W. Molenda to the Planning Commission to fill the expired term beginning 2/28/11 and ending 2/28/14.

Motion made by Councilman Lewis, seconded by Councilwoman Gunnoe, to accept Mayor Karos's appointment of Jeffrey W. Molenda to the Planning Commission for the prescribed term. Motion carried unanimously.

**(e) Appoint George Riechard to the Planning Commission to fill unexpired term 3/1/11-3/1/14.**

Mayor Karos appointed George Riechard to the Planning Commission to fill the unexpired term beginning 3/1/11 and ending 3/1/14.

Motion made by Councilman Parkinson, seconded by Councilwoman Gunnoe, to accept Mayor Karos's appointment of George Riechard to the Planning Commission for the prescribed term. Motion carried unanimously.

**7.REPORT OF CITY ATTORNEY**

There was no report of the City Attorney

**8.REPORT OF CITY MANAGER**

There was no report of the City Manager

**9. UNFINISHED BUSINESS**

There was no unfinished business.

**10. NEW BUSINESS**

**(a) Approve/Deny FY 2011-2012 Levy Rates.**

Motion made by Councilman Lewis, seconded by Councilman Etherington to approve the FY 2011-2012 levy rates. Motion approved unanimously.

**(b) Approve/Deny Eastern West Virginia Regional Airport Authority's request to utilize carryover AIP funds for related projects--\$21,630.00. (See attached letter).**

Motion made by Councilwoman Gunnoe, seconded by Councilman Woods to approve the Eastern West Virginia Regional Airport Authority's request to utilize carryover AIP funds for related projects in the amount of \$21,630.00 Motion carried unanimously.

**(c) Approve/Deny funding request from Eastern Panhandle Inland Port Authority-- \$7,000. (Utilizing balance from AIP funds.)**

Motion made by Councilman Woods, seconded by Councilman Parkinson to approve the funding request from the Eastern Panhandle Inland Port Authority in the amount of \$7,000. Motion carried unanimously.

Mayor Karos stated that this would be a one-time funding, as it is using carryover funds from the AIP funds.

**(d) Approve/deny Indemnification Agreement between Rental Properties, Inc. and the City of Martinsburg relating to the purchase of 421 Randolph Street.**

Item was removed from agenda.

**(e) Approve/deny Purchase and Sale Agreement between Rental Properties, Inc. and the City of Martinsburg for the purchase of 421 Randolph Street (City of Martinsburg Water/Sewer Department) -- \$525,000.**

Item was removed from agenda.

**(f) Approve/deny closing cost fees relating to the purchase of 421 Randolph Street—Fidelity Trust/Bowles, Rice, McDavid, Graff and Love--\$3,000.**

Item was removed from agenda.

**11. EXECUTIVE SESSION**

**(a) Discuss pending legal matters with Counsel (if necessary)**

**(b) Discuss personnel matters (if necessary)**

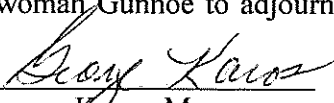
**(c) Discuss real estate matters involving competitive bids (if necessary)**

There was no executive session.

**13. ADJOURNMENT**

Motion made by Councilman Parkinson, seconded by Councilwoman Gunnoe to adjourn at 5:07 PM.  
Motion carried unanimously.

  
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Gena Long, Acting City Recorder

  
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George Karos, Mayor