

City Of Martinsburg
Regular City Council Meeting
Thursday, August 15, 2013
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayerô Pastor Al Clipp, Calvary United Methodist Church
5. Approve/deny July 29, 2013 Special Meeting Minutes
6. Approve June 2013 Administrative and Financial Report.
7. **Presentations**
 - a. Administer Oath of Office to Police Sergeant Frank Polinik
 - b. Administer Oath of Office to Police Officer Stephen Dopson
 - c. City of Martinsburg i-Tree Streets Inventoryô Frank F. Rodgers, Executive Director, Cacapon Institute and Tanner Haid, Urban Forestry Coordinator, Cacapon Institute
8. **Petitions From Citizens**
9. **Receive And File Reports—Minutes—Correspondence Of The Following:**
 - a. Martinsburg Board of Zoning Appeals July 16, 2013 Meeting Minutes
 - b. Martinsburg Planning Commission July 10, 2013 Meeting Minutes
10. **Reports Of Chairpersons Of Council Standing Committees**
 - a. Budget and Finance Committee August 1, 2013 Meeting Minutes
11. **Report Of Mayor**
 - a. Raleigh Street Update
 - b. Future meetings related to the Wastewater Treatment Plant Upgrade Project
12. **Report Of City Attorney**

13. Report Of City Manager

- a. Projects Update

14. Unfinished Business

- a. Third and Final Reading of Ordinance 2013-11: *An Ordinance Amending and Reenacting The City of Martinsburg Code, Part 3, Chapter 3, Article 345, Section 35 by Amending Section 345.35 "Operation of Vehicles with Safety Belts"*
- b. Third and Final Reading of Ordinance 2013-12: *An Ordinance Amending The City of Martinsburg Code, Part 3 "Traffic Code", Chapter 5, "Vehicular Operation" by Adding Article 351 "Licensing," Section 12 "Graduated Driver's License" to Provide for the Enforcement of the West Virginia Graduated Driver's Licenses; Definitions, Exceptions, Penalties*

15. New Business

- a. First and Second Reading of Ordinance 2013-13:
- b. Approve/deny Resolution 2013-13: *General Revision #2 for FY 2013-2014*
- c. Approve/deny Budget and Finance Committee Recommendations for FY 2013-2014 employee pay recommendations (1% C.O.L.A. and merit pay scale 0%-4%), retroactive to July 1, 2013
- d. Approve/deny Resolution 2013-14: *Resolution Increasing Minimum Ranges for Each Paygrade by 1% for Fiscal Year Beginning July 1, 2013*
- e. Approve/deny Martinsburg First Church of the Nazarene's request to close a portion for Vicky Bullett Street from N. High Street to Albert Street from 10 AM until 6:00 PM on Saturday, September 7, 2013 for purposes of a community event
- f. Approve/deny renewal of Subrecipient Agreement with Eastern West Virginia Community Action Council to administer the Morgan County Tenant Assistance Program for Fiscal Year 2013.
- g. Approve/deny bid for cleaning of anaerobic digester at Agri-Sludge, Inc--\$66,749.00 Sewer Department Utility Plant Account
- h. Approve/deny bid for five (5) Power 90 Firing Range Targets and accompanying equipment--\$11,375 (JAG Grant-\$8,000, Police Levy-\$3,375)
- i. Approve/deny bid for Rope Rescue Equipment at Municipal Emergency Services, Inc--\$17,531 + shipping at Fire/EMS Fund
- j. Approve/deny purchase of Hurst Rescue Equipment (power unit) at Interstate Rescue (sole provider) \$8,240 at Fire/EMS Fund
- k. Authorize City Manager and Fire Chief to bid Fire Station improvements

- l. Authorize Mayor to sign West Virginia Department of Health and Human Resources Grant Agreement--\$3500.00ô Martinsburg Fire Department 4 Place Bunker Gear Dryer
- m. Wastewater Treatment Plant Upgrade Project action (if necessary)

16. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

17. Adjournment