

HISTORIC PRESERVATION REVIEW COMMISSION
232 N. Queen Street
August 01, 2011
Regular Meeting, 7:00 PM.
J. Oakley Seibert Council Chambers

With a quorum present, Chairman Don Wood called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:00 pm. The following members were present: Don Wood, Gary Gimbel, Steve Knipe, Mark Jordan, Nell Thompson, Lisa Clipp, Sarah Thompson and Keven Walker. Not present was Ronald Muth. Also in attendance were Legal Counsel Kin Sayre, City Planner Tracy Smith and Planning Secretary, Windy Miller.

APPROVAL OF July 11, 2011 MEETING MINUTES.

Commissioner Clipp made the motion to approve the minutes as presented. Commissioner S. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

UNFINISHED BUSINESS

None

OLD BUSINESS

None

NEW BUSINESS

1. CASE # HP 11-028. 237 W. Martin Street. Public Hearing. Application for Certificate of Appropriateness to install business signs. Ronald Carpentier, applicant.

As no one was present to present this case, and no contact has been made to the applicant, this case will be taken off of the agenda until further notice.

2. CASE # HP 11-031(A). 419 W. Burke Street. Public Hearing. Application for Certificate of Appropriateness to replace windows. Kim Ewing, applicant.

Terry Albritton, presented the request to install vinyl replacement windows at 419 W. Burke Street, she brought window specialist Mike Wingert along to help the Commission better understand why they are asking for vinyl window replacements. Discussions included but were not limited to size, deteriorating conditions of the current windows, and using center mullions to make the windows two-over-two pane. Mr. Wingart went on to say they would apply a center mullion to the new windows so they would have the same appearance.

City Planner Tracy Smith stated that the Building Inspector has ordered the property owner to replace the windows in the property located at 419 West Burke Street. The Building Inspector has stated that the windows are beyond the pint of being repaired.

Public Hearing was opened at 7:18 pm. As no one came forward, the public hearing was closed at 7:18 pm.

After discussions that included, the size of the window opening not changing, none of the wood surrounding the windows would be changed, and nothing would be added to change the profile. The windows will have the same appearance as they do now.

Commissioner Walker made the motion to approve the application with the following exceptions and conditions: The two casement windows on the Raleigh Street side of the south addition will be retained and restored. The bay windows and other casement windows will be replaced as requested with one-over-one in the same dimensions as present today. The small attic window in the cross gable will be replaced with a one-over-one [vinyl] replacement window in the same dimensions present today, and the remaining windows visible from the street will be replaced with a [vinyl] two-over-two like configuration in the same dimensions present today. Commissioner S. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

3. CASE # HP 11-032. 116 N. Queen Street. Public Hearing. Application for Certificate of Appropriateness to paint building, and install an awning. Anisha Horry, applicant.

Anisha Horry, 204 N. Queen Street, presented the request to paint the outside of the building and install an awning. Discussions included but were not limited to the color of paint to be used, and the location and size of the awning. Ms. Horry stated her preference for black paint & a full-size awning that may have to be installed in phases as funds permit.

Public hearing was opened at 7:40 pm. As no one came forward, the public hearing was closed at 7:40 pm.

Commissioner Clipp made the motion to approve the request to paint the building trim black. Commissioner N. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

Commissioner S. Thompson made the motion to approve the awning as presented. Commissioner Knipe seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

4. CASE # HP 11-033. 116-118 E. Martin Street. Public Hearing. Application for Certificate of Appropriateness to install fence, and extend deck. Dawn Caponi, applicant.

Vince Caponi presented the request to erect a 7' vinyl fence in the rear courtyard of the building, and to extend the existing deck. Discussions included but were not limited to materials that will be used, size and location of the fence, and deck.

Public hearing was opened at 7:43 pm. As no one came forward, the public hearing was closed at 7:43pm.

City Planner Tracy Smith went on to say that the request for the use of vinyl material is for maintenance issues. The neighboring property has denied the applicant access to do any maintenance if it were wood.

Commissioner Gimbel made the motion to accept the fence proposal as presented for vinyl fence of either color. Commissioner Jordan seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

Commissioner Gimbel made the motion to accept the request for the deck as presented. Commissioner Knipe seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

OTHER BUSINESS

None

DISCUSSION ITEM(S)

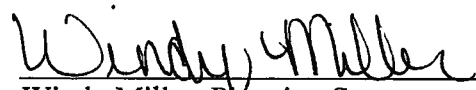
Commissioners asked about the status of the case on W. Race Street, Dorothy McGhee. All Boardmembers acknowledged the September meeting and stated they will be present.

ADJOURNMENT

Commissioner Clipp made the motion to adjourn. Commissioner N. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Meeting adjourned at 8:02 pm.



Don Wood, Chairperson



Windy Miller, Planning Secretary

