

City Of Martinsburg
Regular City Council Meeting
Thursday, December 12, 2013
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer
5. Approve November 14, 2013 Regular Meeting Minutes
6. Approve October 2013 Administrative and Financial Report.
7. **Presentations**
 - a. Resolution of Accomplishment Abraham Lincoln DiBacco
 - b. Proclamation CoxHollida & Professionals 50 years in business
8. **Petitions From Citizens**
9. **Receive And File Reports—Minutes—Correspondence Of The Following:**
 - a. U.S. Department of Housing and Urban Development Program Year Review Letter Program period July 1, 2012-June 30, 2013
 - b. Eastern Panhandle HOME Consortium June 5, 2013 Meeting Minutes
 - c. West Virginia Regional Jail and Correctional Facility Authority 2013 update
 - d. Historic Preservation Review Commission October 7, 2013 Meeting Minutes
 - e. Letter from Mary Hayward resigning from the Planning Commission, effective March 2014
 - f. Letter from Lisa Clipp resigning from the Historic Preservation Review Commission, effective immediately
 - g. Letter from Charlene Elins resigning from the Planning Commission, effective immediately
 - h. Letter from Matthew Coffey resigning from the Board of Zoning Appeals in order to accept Planning Commission appointment

10. Reports Of Chairpersons Of Council Standing Committees

11. Report Of Mayor

- a. Reappoint April King to the Board of Zoning Appealsô 1/1/2014-12/31/2016
- b. Reappoint William Lucht to the Martinsburg/Berkeley County Convention and Visitorø Bureauô 1/1/2014-1/1/2016
- c. Reappoint Jared Adams to the Martinsburg/Berkeley County Convention and Visitorø Bureau--1/1/2014-1/1/2016
- d. Reappoint Mark Jordan to the Historic Preservation Review Commissionô 1/21/2014-1/21/2017
- e. Reappoint Keven Walker to the Historic Preservation Review Commissionô 1/21/2014-1/21/2017
- f. Reappoint Christopher Cox to the Historic Preservation Review Commissionô 1/21/2014-1/21/2017
- g. Reappoint Mark Palmer to the Planning Commissionô 1/21/2014-1/21/2017
- h. Reappoint Jim Rodgers to the Planning Commissionô 1/21/2014-1/21/2017
- i. Appoint Mary Dulyea (current alternate) to fill expired term of regular member of the Board of Zoning Appealsô 1/1/2014-12/31/2016
- j. Appoint Matthew Coffey to fill unexpired term of 1/21/08-1/21/2014 and reappoint Matthew Coffey to fill expired term on Planning Commissionô 1/21/2014-12/31/2017

12. Report Of City Attorney

13. Report Of City Manager

- a. Projects Update

14. Unfinished Business

- a. Third and Final Reading of Ordinance 2013-17: *An Ordinance Amending The Zoning Ordinance Of The City Of Martinsburg By Repealing Existing Requirements Known By Title As "The Proper Maintenance Or Storm Water, Sediment And Erosion Control In The City Of Martinsburg, Berkeley County, West Virginia" And By Replacing And Enacting Requirements Known By Title As "The Stormwater Management Ordinance Of The City Of Martinsburg"*

15. New Business

- a. Approve/deny Resolution 2013-23: *A Resolution Concerning the Extension of the Cable Television Franchise Held by Comcast of CA/MD/PA/VA/WV, LLC. for the Purpose of Permitting the City of Martinsburg, West Virginia and the Franchisee to Complete Renewal Discussions*

- b. Approve/deny 5K Charity Running race and route CASA of the Eastern Panhandle January 4, 2014 beginning at 9 AM, contingent upon proof of adequate liability insurance
- c. Approve/deny Tenth Amendment to the Lease, extending the lease agreement between the City of Martinsburg and Berkeley Post 14, American Legion, Inc. January 1, 2014-June 30, 2014, contingent upon proof of adequate liability insurance
- d. Approve/deny purchase of Barracuda Phone System 270 for the Martinsburg Fire Department--\$5,109.21 CDW Government (WV State Contract) Fire/EMS Fund
- e. Approve/deny purchase of three Onboard Mobile Computer Systems for the Martinsburg Fire Department--\$8,354.30 InMotion Technology (sole supplier) Fire/EMS Fund
- f. Approve/deny agreement between the City of Martinsburg and Berkeley County Board of Education, effective July 1, 2013, to provide for a school-based law enforcement officer--\$60,000 reimbursed to the City of Martinsburg.
- g. Approve/deny installation of Martinsburg Police Department firing range equipment--\$4,100 Action Target Drug Seizure Fund
- h. Approve/deny request from John Wesley Outreach Ministries to conduct outdoor worship services on the Town Square Pedestrian Plaza (tentative schedule attached) and Christmas Eve on the Square (December 24, 2013 beginning at 12:00 PM or 1:00 PM) contingent upon proof of adequate liability insurance
- i. Approve/deny agreement between City of Martinsburg and Chester Engineers for water model Weis Shopping Center Development (to be reimbursed by developer)
- j. Approve/deny HRI Inc's Contractor's Application for Payment #1 Wastewater Treatment Plant Upgrade Project--\$487,119.15

16. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

17. Adjournment