

**MARTINSBURG PLANNING COMMISSION**  
**232 N. Queen Street**  
**December 2, 2015**  
**6:00 p.m.**  
**J. Oakley Seibert Council Chambers**  
**Regular Session**  
**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL (and microphone check)**

**III. APPROVAL OF October 7, 2015 MEETING MINUTES**

**IV. UNFINISHED BUSINESS: None**

**V. NEW BUSINESS: None**

**VI. DISCUSSION/ACTION ITEMS:**

- a. Review final draft of proposed amendments to Martinsburg Zoning Ordinance Section 601: "Accessory Structures and Use" and Section 602: "Temporary Structures and Uses" for authorization to proceed as text amendment cases.
- b. Discuss Martinsburg Zoning Ordinance Section 440: "Signs."
- c. Discuss Martinsburg Zoning Ordinance Section 522.3(a) "Design Limitations" for the BS (Service Business) District.
- d. Discuss Martinsburg Zoning Ordinance Article X: Section 1003 – Plan Review Requirements. Proposal to change plan review requirements regarding paint.
- e. Discuss updating Comprehensive Plan.

**VII. OTHER BUSINESS: None**

**VII. ADJOURNMENT**

**\*\*NOTE TO ALL APPLICANTS\*\***

**Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.**