

**HISTORIC PRESERVATION REVIEW COMMISSION**  
**232 N. Queen Street**  
**December 5, 2016**  
**Regular Meeting 7:00 PM**  
**J. Oakley Seibert Council Chambers**  
**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL (and microphone check)**

**III. APPROVAL OF November 7, 2016 MEETING MINUTES.**

**IV. UNFINISHED BUSINESS: none**

**V. NEW BUSINESS:**

1. **CASE #HP 16-084. 106 N. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to replace wooden windows with vinyl. Ya Ling Chen, applicant.
2. **CASE #HP 16-085. 106 E. King Street. Public Hearing.** Application requesting a Certificate of Appropriateness to replace siding and shingles, cover rear iron posts with columns and replace rails. Christopher Janelle, applicant.
3. **CASE #HP 16-086. 200 W. Burke Street. Public Hearing.** Application requesting a Certificate of Appropriateness to replace front door and install sign lettering. Cody Sheppard, applicant.

**VI. OTHER BUSINESS: none**

**VII. DISCUSSION ITEMS: none**

**VIII. ACTION ITEMS: none**

**IX. ADJOURNMENT**

**\*\*NOTE TO ALL APPLICANTS\*\***

**Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.**