

**HISTORIC PRESERVATION REVIEW COMMISSION**  
**232 N. Queen Street**  
**October 01, 2012**  
**Regular Meeting, 7:00 PM.**  
**J. Oakley Seibert Council Chambers**

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With a quorum present, Chairman Gary Gimbel called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:00 pm. The following members were present: Nell Thompson, Gary Gimbel, Keven Walker, Michael Kyne Jr, Mark Jordan, Steve Knipe and Terry Colburn. Not present were Sarah Thompson and Lisa Clipp. Also in attendance were Legal Counsel Catherine Wilkes, City Planner Tracy Smith and Planning Secretary Windy Miller.

**APPROVAL OF September 10, 2012 MEETING MINUTES.**

Commissioner Colburn made the motion to approve the September 10, 2012 meeting minutes as presented. Commissioner N. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**1. CASE # HP 12-068(A). 211 W. Martin Street. Public Hearing.** Application for Certificate of Appropriateness to paint house. Clayton & Marie Taylor, applicant.

Marie Taylor presented the request to paint her house. Ms. Taylor went on to say that the brick would be painted "La Fonda Midnight," the window, door trim and pillars would be painted "Jekyll Club Veranda Blue" and the foundation would be painted "Mark Twain Gray Brick."

The public hearing was opened at 7:04pm. As no one came forward to speak for or against the request, the public hearing was closed at 7:04pm.

Commissioner Walker made the motion to approve the application as presented. Commissioner Colburn seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

**2. CASE # HP 12-069. 511 W. King Street. Public Hearing.** Application for Certificate of Appropriateness to install vinyl business signage. Devious Things, applicant.

As no one was present to present the case, the request will be put on next months agenda once we have contacted the applicant.

**3. CASE # HP 12-070(A). 301 N. Queen Street. Public Hearing.** Application for Certificate of Appropriateness to install vinyl replacement windows. Kimberly A. Toney, applicant.

Kim Toney presented the request to replace three wooden windows with vinyl replacement windows.

The public hearing was opened at 7:09 pm. As no one came forward to speak for or against the request, the public hearing was closed at 7: 09pm.

Discussions included but were not limited to, clarification of which windows would be replaced, condition of the windows and if the windows, once replaced, will have the appearance of what is existing today.

Commissioner Kyne made the motion to approve the application as presented with the stipulation that the replacement windows have the same appearance as what is present today. Commissioner Jordan seconded the motion, which was followed by a unanimous vote of “aye.” Motion carried.

**4. CASE # HP 12-075. 419 W. Burke Street. Public Hearing.** Application for Certificate of Appropriateness to install vinyl siding. Kim Ewing, applicant.

Kim Ewing presented the request to install vinyl siding over existing wood siding. Ms. Ewing stated that the existing wood siding is rotten and beyond what they are willing to repair.

The public hearing was opened at 7:27pm. As no one came forward to speak for or against the request, the public hearing was closed at 7:27 pm.

Discussions included, but were not limited to, the type of siding that would be used, color of proposed siding, condition of the existing wood siding, what could be scraped and painted to preserve the character defining features of the structure, how the contractor would match up the siding with the character defining features of the trim and wood work around the windows, and the secretary of interior standards states that you are to repair, replace in kind and once those options are exhausted it is at that time that other type of materials could be used.

Commissioner Walker made the motion to approve the application as presented. Commissioner Colburn seconded the motion, which was followed by a unanimous vote of “nay.” Motion denied.

Commissioners Kyne stated for the record that the applicant had not exhausted all other options when following the Secretary of Interior Standards.

Commissioner Walker agreed with Commissioner Kyne and went on to state that the wood siding would need to be removed to prevent the character defining features from being covered up, and suggested that the applicant come back next month with a contractor who could give a better explanation on how the siding would be installed and “tied” in around those areas. Also a sample of different siding- one that was the same size as existing wood in the proposed color.

**5. CASE # HP 12-076. 515 W. Burke Street. Public Hearing.** Application for Certificate of Appropriateness to replace roof. Frank Herrera, applicant.

Frank Herrera presented the request to replace the front porch roof with a standing seam metal Pre-Weathered Galvalume grey roof.

The public hearing was opened at 8:10 pm. As no one came forward to speak for or against the request, the public hearing was closed at 8:10 pm.

Discussions included, but were not limited to, removal of the replacement shingles, confirmation that the request is for the porch roof only and the appropriateness of standing seam with the cra of the structure.

Commissioner Kyne made the motion to approve the application as presented. Commissioner Knipe seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

**6. CASE # HP 12-077. 214 N. Church Street. Public Hearing.** Application for Certificate of Appropriateness to install vinyl replacement windows. Stephen Sagi, applicant.

Steve Sagi presented the request to install vinyl replacement windows.

The public hearing was opened at 8:14 pm. As no one came forward to speak for or against the request, the public hearing was closed at 8:14 pm.

Discussions included, but were not limited to, the type of windows that would be used, windowpane configurations, how long the applicant has owned the property, and the condition of the existing wooden windows.

Commissioner Colburn made the motion to approve the application as presented included in the written statement. The old wooden windows would be replaced with vinyl and the window pane design would be the same or similar to existing patterns which include two-over-two, six-over-one and six-over-six pattern and the existing wood trim will be painted. Commissioner Jordan seconded the motion, which was followed by a unanimous vote of "nay." Motion denied.

Commissioner Kyne stated for the record that it has not been proven that the windows can not be repaired, the next option would be to replace in kind and after those options have been exhausted, then the option of replacement of different materials could be considered following the guidelines of the Secretary of Interior Standards.

**7. CASE # HP 12-078. 310 Boyd Avenue. Public Hearing.** Application for Certificate of Appropriateness to install vinyl replacement windows. Stephen Sagi, applicant.

Steve Sagi presented the request to install vinyl replacement windows.

The public hearing was opened at 8:36 pm. As no one came forward to speak for or against the request, the public hearing was closed at 8:36 pm.

Discussions included, but were not limited to the type of windows that would be used, windowpane configurations, how long the applicant has owned the property, and the condition of the existing wooden windows.

Commissioner Walker made the motion to approve the application as presented. The old wooden windows would be replaced with vinyl and the window pane design would be the same or similar to existing patterns which include two-over-two, six-over-one and six-over-six pattern and the existing wood trim will be painted. Commissioner Knipe seconded the motion, which was followed by a unanimous vote of "nay." Motion denied.

Commissioner Kyne stated for the record that it has not been proven that the windows can not be repaired, the next option would be to replace in kind and after those options have been exhausted, then the option of replacement of different materials could be considered following the guidelines of the Secretary of Interior Standards.

**8. CASE # HP 12-079. 124 ½ S. Queen Street. Public Hearing.** Application for Certificate of Appropriateness to install a business sign. Advocate Insurance Group, applicant.

Michelle Cuthrell presented the request to install a business sign.

The public hearing was opened at 8:36 pm. As no one came forward to speak for or against the request, the public hearing was closed at 8:36 pm.

Discussions included, but were not limited to, size of the sign, how the sign would be attached to the building, location the sign would be placed, if the sign would be lighted, and the colors on the sign.

Commissioner Walker made the motion to approve the application as presented with the stipulation that the brackets that are being used to mount the sign are put in the mortar joints and not in the brick itself, and the hole that is drilled for the conduit to run electric to the sign be only as large as necessary for the conduit to pass through and that hole be placed at an intersection of two bricks also in the mortar joint as much as possible.

#### **OTHER BUSINESS**

None

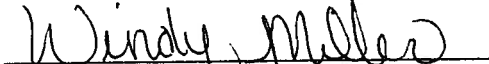
#### **DISCUSSION ITEM(S)**

- Training & Education: City Planner Tracy Smith recounted the training and education opportunities that have been available to the Commission over the past few months. Ms. Smith went on to say that, there would be more education opportunities to come over the next year as well as information sent out in packets to discuss in our regular scheduled monthly meetings. Ms. Smith also asked for suggestions, thoughts and requests for any specific training from the Commissioners.
- Confirmation of November 05, 2012 Meeting: All Commissioners were made aware of the November meeting and stated they would be in attendance.

#### **ADJOURNMENT**

Commissioner Jordan made the motion to adjourn. Commissioner Colburn seconded the motion, which was followed by a unanimous vote of "aye." Meeting adjourned at 9:01 pm.

  
Gary Gimbel, Chairperson

  
Windy Miller, Planning Secretary