

**HISTORIC PRESERVATION REVIEW COMMISSION**  
**232 N. Queen Street**  
**July 11, 2016**  
**Regular Meeting, 7:00 PM.**  
**J. Oakley Seibert Council Chambers**

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With a quorum present, Chairman Gary Gimbel called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:00 pm. The following members were present: Gary Gimbel, Steve Knipe, Brance McCune, Ryan Perks and John Stillwagon. Keven Walker, Mark Jordan, Chris Cox and Terry Colburn were absent. Also in attendance were Legal Counsel Catie Delligatti, City Planner Tracy Smith and Planning Secretary Holly Hartman.

**APPROVAL OF June 6, 2016 MEETING MINUTES**

Commissioner Knipe made the motion to approve the May meeting minutes with the correction of one word on page three. Commissioner Perks seconded the motion, which was followed by a unanimous vote of "aye". Motion carried.

**STATEMENT OF PURPOSE**

Read by Chairman Gimbel. Zoning Ordinance Article 10

**I. UNFINISHED BUSINESS:** None

**II. NEW BUSINESS:**

- 1. CASE #HP 16-042. 125 W. Martin Street. Public Hearing.** Application requesting a Certificate of Appropriateness to remove rear stairwell and roof. Michael Jacobus, applicant.

Mr. Jacobus provided an explanation of the project stating that he would like to remove the rear stairwell and roof over the stairs to help control an issue with homeless people.

Chairman Gimbel opened the public hearing at 7:05 pm.

Matthew Staubs, 719 W. King Street, agreed that removing the stairs is a great idea.

As no one else came forward to speak for or against this request, the public hearing was closed at 7:06 pm.

Commissioner Perks made the motion to approve the request as submitted. Commissioner McCune seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

2. **CASE #HP 16-043. 719 W. King Street. Public Hearing.** Application requesting a Certificate of Appropriateness to build an eight foot addition to an existing deck. Matthew Staubs, applicant.

Matthew Staubs provided an explanation of the project stating that he would like to add an 8-foot expansion to the rear deck that has been rebuilt to allow access to the cellar without injuring yourself.

Chairman Gimbel opened the public hearing at 7:09 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:09 pm.

Commissioner Stillwagon, clarified the building plans with the applicant. He also asked about the previous stairs and the obstruction of the basement entry. Mr. Staubs stated that the stairs were basically head height where you exit the basement, causing a safety hazard.

City Planner, Tracy Smith, stated in regards to the paint choice that as long as the color and railings matches the existing color and railings then there is no need to return to the HPRC for design review. Ms. Smith asked that any approval for this application be contingent upon receipt of the Board of Zoning Appeals approval.

Commissioner Stillwagon made the motion to approve the request contingent upon issuance of a building permit, BZA approval and new materials being made to match the current structures colors. Commissioner Knipe seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

3. **CASE #HP 16-045. 106-110 N. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to paint structure and replace front door. McIntosh Commercial, LLC, applicant.

Lane McIntosh provided an explanation of the project stating that he would like to paint his outdated building. He mentioned that he provided colors in the application, but saw a different color scheme of yellow and green after the application was submitted that he would prefer. Mr. McIntosh showed his preferred color choice to the Commissioners and mentioned that he is open to suggestions. Mr. McIntosh added that the door desperately needed replaced as it has been broken for quite some time. He feels a glass door would be safer for residents as less people would gather in the stairwell if you could see inside.

Chairman Gimbel asked if Mr. McIntosh would be painting the adobe colored highlights on the front of the building. Mr. McIntosh replied that he would be as they are already painted.

Chairman Gimbel asked about the style of door that would be used. Mr. McIntosh stated that he had a hard time choosing the door, but decided to go with a full panel glass door, without grids, that had to be special ordered.

Commissioner Stillwagon pointed out the orange building stars near the top of the building, and are generally used as a functioning material to keep bricks from falling out, be left on the building. Mr. McIntosh agreed that he would leave them in.

Chairman Gimbel opened the public hearing at 7:15 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:15 pm.

Commissioner Perks made the motion to approve the request to paint the structure. Commissioner Cox seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

- 4. CASE #HP 16-039. 313 S. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to replace deteriorated wooden windows with vinyl windows, paint rear stairwell to match rear porch and enlarge window-well for fire code. Renee Snyder, applicant.

Renee Snyder provided an explanation of the project stating that she would like to replace the windows with vinyl, paint the rear stairwell and bring the window well to fire code.

Ms. Smith asked if the attic windows would be replaced as well. Ms. Snyder replied that she would like to replace all of the windows. Ms. Smith then asked that would be Twenty-six windows. Ms. Snyder confirmed. Ms. Smith commented about the up-front cost on such a project weighing in on the wood versus vinyl discussion. Chairperson Gimbel agreed.

Chairman Gimbel asked if paint would stick to pressure treated wood on the back stairwell. Commissioner Knipe stated that if it is pressure treated the paint will have a hard time absorbing into the wood. Adding that if the wood is old enough or not treated it should be fine and that worst case she will have to repaint it regularly. Commissioner Knipe suggested trying to paint it after a few days without rain and on a very low humidity day.

Chairman Gimbel opened the public hearing at 7:26 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:26 pm.

Chairman Gimbel stated that the vinyl windows would be an improvement.

Commissioner Perks asked if the window well was on the side of the house. Ms. Snyder replied that it was on the side.

Chairman Gimbel stated that there were three separate items up for approval but they could all be addressed under one motion.

Commissioner Cox made the motion to approve the request as presented. Commissioner Perks seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

- 5. CASE #HP 16-040. 409 S. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to replace front business sign, install rear business sign and install freestanding exterior light. Michael McCarty, applicant.

Michael McCarty provided an explanation of the project stating that he would like to replace the sign in the front of the building, post a sign in the rear of the building and install a vintage lamp post in the rear of the building.

Ms. Smith asked how bright the light will be. Mr. McCarty replied that he was not sure exactly but the neighbors would not be affected as there is a garage in between the lamp post and any neighbors. He also added that it will be a dawn to dusk light. Ms. Smith added that the handicap entrance was also located in the rear of the building.

Chairman Gimbel opened the public hearing at 7:35 pm. As no one came forward to speak for or against this request, the public hearing was closed at 7:35 pm.

Commissioner Perks made the motion to approve the request as submitted. Commissioner Knipe seconded the motion that was followed by a unanimous vote of "aye". Motion approved.

**III. OTHER BUSINESS: None**

**IV. DISCUSSION ITEMS: None**

**V. ACTION ITEMS: None**

**VI. ADJOURNMENT:**

Meeting was adjourned at 7:38 pm by unanimous consent.

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Gary Gimbel, Chairperson

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Holly Hartman, Secretary