

HISTORIC PRESERVATION REVIEW COMMISSION
232 N. Queen Street
December 05, 2011
Regular Meeting, 7:00 PM.
J. Oakley Seibert Council Chambers

With a quorum present, Chairman Don Wood called the regular scheduled meeting of the Historic Preservation Review Commission to order at 7:00 pm. The following members were present: Don Wood, Gary Gimbel, Steve Knipe, Nell Thompson, Lisa Clipp, Keven Walker and Sarah Thompson. Not present were Ronald Muth, and Mark Jordan. Also in attendance were Legal Counsel Kin Sayre, City Planner Tracy Smith and Planning Secretary, Windy Miller.

APPROVAL OF November 07, 2011 MEETING MINUTES.

Commissioner Gimbel made the motion to approve the minutes as presented. Commissioner Knipe seconded the motion, which was followed by a unanimous vote of "aye". Motion carried.

UNFINISHED BUSINESS

None

OLD BUSINESS

None

NEW BUSINESS

1. **CASE # HP 11-061. 105 West John Street. Public Hearing.** Application for Certificate of Appropriateness to replace upper level skylight windows. Boys and Girls Club of the Eastern Panhandle, applicant.

Stephanie Pierson, Executive Director for the Boys and Girls Club of the Eastern Panhandle, presented the request to replace the upper skylight windows.

The public hearing was opened at 7:07 pm. As no one came forward to speak for or against the request, the public hearing was closed at 7:07 pm.

Discussions included but were not limited to pane configurations, space in between the windows as well as the materials that will be used.

Commissioner Knipe made the motion to approve the application to replace the upper skylight windows with vinyl replacements that are of in kind design. Commissioner Walker seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

2. **CASE # HP 11-064. 409 South Queen Street. Public Hearing.** Application for Certificate of Appropriateness to attach house identification sign. Historic McFarland House, applicant.

Jeff Manor presented the request to attach a vinyl house identification sign to the building.

The public hearing was opened at 7:19 pm. As no one came forward to speak for or against the request, the public hearing was closed at 7:19 pm.

Commissioner Gimbel made the motion to approve the application as presented. Commissioner N. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

3. CASE # HP 11-065. 514 West King Street. Public Hearing. Application for certificate of Appropriateness to paint building. Lisa & Jim Clipp, applicant.

Lisa Clipp, homeowner, presented the request to paint the house located at 514 W. King Street.

The public hearing was opened at 7:23 pm. As no one came forward to speak for or against the request, the public hearing was closed at 7:23 pm.

Discussions included but were not limited to the type of paint that will be used, suggestion for using mineral paint that will allow the brick to breath, color choices, and the condition of the brick.

Commissioner S. Thompson made the motion to approve the application as presented excluding the painting of the brick. Commissioner Walker seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

Chairman Wood stated for the record that the painting of the brick was denied due to the color choice not being in harmony with the characteristics of the neighborhood.

4. CASE # HP 11-069. 301 West King Street. Public Hearing. Application for Certificate of Appropriateness to install business signs. Ramon Gomez, applicant.

Ramon Gomez presented the request to install a business sign.

The public hearing was opened at 7:50 pm. As no one came forward to speak for or against the request, the public hearing was closed at 7:50 pm.

Commissioner Clipp made the motion to approve the application as presented. Commissioner Knipe seconded the motion, which was followed by a unanimous vote of "aye." Motion carried.

OTHER BUSINESS

None

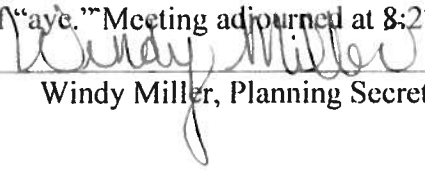
DISCUSSION ITEM(S).

ADJOURNMENT

Commissioner S. Thompson made the motion to adjourn. Commissioner N. Thompson seconded the motion, which was followed by a unanimous vote of "aye." Meeting adjourned at 8:27 pm.



Lisa Clipp, Vice-Chairperson



Windy Miller, Planning Secretary