

Revised Agenda (1/9/12)

**City Of Martinsburg
Regular City Council Meeting
Thursday January 12, 2012
6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—Retired Pastor Walter Bowers
5. Approve December 8, 2011 regular Council meeting minutes
6. Approve December 20, 2011 special Council meeting minutes
7. Approve November 2011 Administrative and Financial Report.
8. **Presentations**
 - (a) Martinsburg Police Department commendations—Chief Kevin Miller
 - (b) Proposed Resolution for adoption by the Council—Joe Gray
 - (c) Eastern Panhandle Right Here, Right Now
9. **Petitions From Citizens**
10. **Receive And File Reports—Minutes—Correspondence Of The Following:**
 - (a) Martinsburg-Berkeley County Parks and Recreation Board meeting minutes, October 18, 2011 and November 15, 2011
 - (b) City of Martinsburg audit letter for fiscal year ending June 30, 2011—(complete audit on file in the Finance Department)
 - (c) Memorandum from City Recorder regarding proceeds from the December 10, 2011 City of Martinsburg surplus auction.
 - (d) Letter from Lane McIntosh resigning from the Board of Zoning Appeals, effective immediately.
 - (e) Martinsburg Board of Zoning Appeals—December 06, 2011 meeting minutes.

11. Reports Of Chairpersons Of Council Standing Committees

12. Report Of Mayor

- (a) Appoint Kevin Knowles (current BZA alternate) to full time member of the Board of Zoning Appeals to fill an unexpired term beginning January 1, 2010 and ending January 1, 2013.
- (b) Appoint Frank Bradley as alternate member of the Board of Zoning Appeals to fill an unexpired term beginning January 1, 2010 and ending January 1, 2013.
- (c) Board and Commission vacancies—see attached information.

13. Report Of City Attorney

14. Report Of City Manager

- (a) Projects update.

15. Unfinished Business

16. New Business

- (a) Approve/deny payment of 2% of total proceeds of previous year's projected tax collection to Berkeley County Assessor for Valuation Fund
- (b) Approve/deny Main Street Martinsburg's request to use the South lawn of the Town Square for the purposes of holding a Snowman Auction on Sunday, March 11, 2012 at 3:00 PM.
- (c) Approve/deny CoxHollidaPrice, LLP's fees for preparation of Pro Forma Schedules and Supplementary Information—Wastewater treatment plant project—Bay Compliance.
- (d) Approve/deny Pro Forma Schedules and Supplementary Information for WV Infrastructure and Jobs Development Council (IJDC) application—Wastewater treatment plant project—Bay Compliance.
- (e) Approve/deny Martinsburg-Berkeley County Parks and Recreation Board's request to utilize a portion of Memorial Park Avenue right of way for a wall/planting area.
- (f) Approve/deny Berkeley County Council's Streetscape plan for 100 and 104 W. King Street (two trees and one flagpole).

17. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

18. Adjournment