

**HISTORIC PRESERVATION REVIEW COMMISSION**  
**232 N. Queen Street**  
**January 4, 2016**  
**Regular Meeting 7:00 PM**  
**J. Oakley Seibert Council Chambers**  
**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL (and microphone check)**

**III. APPROVAL OF December 7, 2015 MEETING MINUTES.**

**IV. UNFINISHED BUSINESS: none**

**V. NEW BUSINESS:**

1. **CASE #HP 15-064. 222-226 N. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to paint exterior of building. Eric Hatchell, applicant.
2. **CASE #HP 15-066. 516 W. King Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install architectural shingles. Frank Herrera, applicant.
3. **CASE #HP 16-006. 206-208 N. Maple Avenue. Public Hearing.** Application requesting a Certificate of Appropriateness to install architectural shingles. Shaun O'Hara, applicant.
4. **CASE #HP 16-007. 222 W. King Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install a business sign. Nancy See, applicant.
5. **CASE #HP 16-008. 118 W. Burke Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install a business sign. Andre Acly, applicant.
6. **CASE #HP 16-010. 205 E. Burke Street. Public Hearing.** Application requesting a Certificate of Appropriateness to remove porch enclosures and return to original open porches. Richard Naegle, applicant.
7. **CASE #HP 16-011. 115 N. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install a business sign. Clagett Management, applicant.

**VI. OTHER BUSINESS: none**

**VII. DISCUSSION ITEMS: none**

**VIII. ACTION ITEMS:**

- **ELECTION OF OFFICERS**

**IX. ADJOURNMENT**

**\*\*NOTE TO ALL APPLICANTS\*\***

**Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.**