

**MARTINSBURG PLANNING COMMISSION**  
**232 N. Queen Street**  
**January 6, 2016**  
**6:00 p.m.**  
**J. Oakley Seibert Council Chambers**  
**Regular Session**  
**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL (and microphone check)**
- III. APPROVAL OF December 2, 2015 MEETING MINUTES**
- IV. UNFINISHED BUSINESS: None**
- V. NEW BUSINESS:**
  - 1. CASE # TA 16-003. Article VI: “Design Regulations.” Public Hearing.** Text Amendment application requesting clarifying language and regulations for storage buildings, storage shipping-bins, donation drop-off bins, and temporary structures. City of Martinsburg, applicant.
  - 2. CASE # TA 16-004. Article V: Section 522.3 (a) “Design Limitations.” Public Hearing.** Text Amendment application requesting an increase to the maximum signage allowance for business signs in the BS (Service Business) district. City of Martinsburg, applicant.
  - 3. CASE #TA 16-005. Article X, Section 1003: “Plan Review Requirements.” Public Hearing.** Text Amendment application requesting to change plan review requirements regarding paint in the Historic Preservation (HP) Overlay District.
  - 4. CASE TA 16-009. Article II: Section 200 “Definitions.” Public Hearing.** Text Amendment application to codify the federal definition of public building. Martinsburg Planning Department, applicant.
- VII. DISCUSSION/ACTION ITEMS:**
  - a. Discussion/action: review draft of proposed amendments to Martinsburg Zoning Ordinance Article IV: Section 440 “Signs” for authorization to proceed as text amendment case or return for further revisions.
  - b. Election of Officers.
- VIII. OTHER BUSINESS: None**
- VII. ADJOURNMENT**

**\*\*NOTE TO ALL APPLICANTS\*\***

**Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.**