

City Of Martinsburg
Regular City Council Meeting
Thursday, July 11, 2013
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—Danny Custer—Martinsburg Union Rescue Mission
5. Approve May 2013 Administrative and Financial Report.
6. **Presentations**
 - a. Administer Oath of Office to Police Lieutenant Justin Darby
7. **Petitions From Citizens**
8. **Receive And File Reports—Minutes—Correspondence Of The Following:**
 - a. Martinsburg-Berkeley County CVB May 2013 Profit and Loss Statement
 - b. Berkeley County Animal Control April 2013 Activity Report
 - c. Historic Preservation Review Commission June 3, 2013 Meeting Minutes
9. **Reports Of Chairpersons Of Council Standing Committees**
10. **Report Of Mayor**
 - a. Reminder of Special Council Meeting for Monday, July 29, 2013 at 5:00 PM for FY 2013-2014 Budget Amendment and reporting of unencumbered balance per WV. State Code and other business as needed
 - b. Reminder that the Regular Special Council Meeting for August is to be held on Thursday, August 15, 2013 (the 3rd Thursday)
 - c. Appoint William F. Yearout to the Convention and Visitors' Bureau to fill expired term 1/1/13-1/1/16
11. **Report Of City Attorney**
12. **Report Of City Manager**

- a. Projects Update

13. Unfinished Business

- a. Third and Final Reading of Ordinance 2013-06: *An Ordinance To Amend And Re-Enact Portions Of The Codified Ordinances Of The City Of Martinsburg, Part Seventeen – Building And Housing Code, Article 1711 – West Virginia State Building Code, Section 1711.01 – Adoption; And Repealing Ordinance Number 2010-08 Of The City Of Martinsburg, West Virginia.*
- b. Third and Final Reading of Ordinance 2013-07: *An Ordinance Amending Ordinance 2012-07 Which Established Job Descriptions For Employees Of The City Of Martinsburg, West Virginia*

14. New Business

- a. First and Second Reading of Ordinance 2013-08: *An Ordinance to Amend the City of Martinsburg Zoning Map to Rezone an Improved Parcel of Real Estate Consisting of Approximately 79,386 Square-Feet, Identified as Postal Address 411-417 Auburn Street and Further Identified in the Martinsburg District on the Berkeley County, West Virginia Tax Map as Map M5, Parcels 22, 27, 27.1, and 28 and Now or Formerly Owned by Potomac Construction Leasing, LLC from its Current Zoning Classification of IG (General Industrial) to BC (Community Business)*
- b. First and Second Reading of Ordinance 2013-09: *An Ordinance to Amend the Text of the City Of Martinsburg Zoning Ordinance (MZO) At Section 200 “Definitions” and Section 560 “Zoning District Uses” To Allow a “Self-Storage” To Operate In the Community Business (BC) District Subject To Special Exception Approval*
- c. First and Second Reading of Ordinance 2013-10: *An Ordinance to Add and Amend the Text of The City of Martinsburg Zoning Ordinance At Section 200 “Definitions of Terms” to define “Disabled,” “Fair Housing Act,” “Family” and “Group Home.”*
- d. Approve Resolution 2013-09: *Coal Severance Tax Budget Revision #1 For FY 2013-2014*
- e. Approve/deny request from Trinity Temple Church to close a portion of Tuskegee Drive between Martin and Burke Streets for purposes of a community event. Friday, August 9, 2013 between 4:00 PM and 9:00 PM
- f. Approve/deny route for Apple Harvest Grand Feature Parade—Saturday, October 19, 2013, beginning at 1:00 PM
- g. Approve/deny route for annual Virgin of Guadalupe Procession—St. Joseph Parrish—Sunday, December 15, 2013 from 2:30 PM-3:30 PM
- h. Approve/deny Squad Medical Director Agreement—Martinsburg Fire Department
- i. Approve/deny FY 2013-2014 Martinsburg/Berkeley County Animal Control Agreement-\$94,918

- j. Approve/deny street repaving bid (bid opening July 9, 2013)—to be delivered July 10, 2013
- k. Authorize City Manager to apply for bridge funding through WVDOT program for Oak Street Bridge
- l. Authorize City Manager and Utilities Director to bid digester cleaning project—Wastewater Treatment Plant Upgrade (Sewer Fund)
- m. Authorize City Manager and Utilities Director to bid Wastewater Treatment Plant secondary access road and water main project (previous approved for WWTP upgrade project) (Sewer Fund)
- n. Authorize City Manager and Utilities Director to bid underground storage tank removals at the Wastewater Treatment Plant (Sewer Fund) and sidewalk area near Boys and Girls Club (General Fund)

15. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

16. Adjournment