

City Of Martinsburg
Regular City Council Meeting
Thursday, July 14, 2016
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer
5. Approve June 9, 2016 Regular Meeting Minutes
6. Approve June 21, 2016 Special Meeting Minutes (Canvass)
7. Approve June 23, 2016 Special Meeting Minutes
8. Approve June 30, 2016 Special Meeting Minutes (1st Meeting)
9. Approve June 30, 2016 Special Meeting Minutes (2nd Meeting)
10. Approve May 2016 Administrative and Financial Report.
- 11. Presentations**
 - a. Administer Oath of Office for Police Captain Kevin Miller
 - b. Administer Oath of Office for Police Lieutenant Michael Usack
 - c. Eastern Panhandle Transit Authority (EPTA) Quarterly Update
 - d. Make comment on ABCA Zoning Form for Class B "Carry Out" License relating to Kindred Spirits, LLC. 805 E. Moler Avenue, Suite 1
- 12. Petitions from Citizens (Two (2) Minute Maximum)**
- 13. Receive And File Reports—Minutes—Correspondence Of The Following:**
 - a. Resolution of Accomplishment for 2016 ROCS Classic/Norwalk Soapbox Derby as read on July 7, 2016
 - b. For the Kids, by George June 2016 Meeting Minutes and Director's Report
- 14. Reports Of Chairpersons Of Council Standing Committees:**

15. Report Of Mayor

- a. Reminder of Special City Council Meeting scheduled for Thursday, July 28, 2016 at 5 PM for purposes of reporting the unencumbered balance, and business as needed
- b. Future Committee as a Whole Meeting (Date TBD) to be in August 2016 to discuss various City projects, etc.

16. Report Of City Attorney

- a. Draft Firework Ordinance

17. Report of City Manager

- a. Projects Update

18. Unfinished Business

- a. Confirm Emergency Sewer Line Repair Cost--\$41,305.32

19. New Business

- a. First and Second Reading of Ordinance 2016-19 to Amend and Re-enact Portions of the Codified Ordinance of the City of Martinsburg, Part Seventeen Building and Housing Code, Article 1711- West Virginia State Building Code, Section 1711.1 Adoption; and Repealing Ordinance 2013-06 of the City of Martinsburg, West Virginia
- b. First and Second Reading of Ordinance 2016-20 Amending Ordinance 2015-08 Which Established Job Descriptions For Employees Of The City Of Martinsburg, West Virginia
- c. First and Second Reading of Ordinance 2016-21 Amending The City Of Martinsburg Code, Part Five-General Offences, Article 521- Liquor Control, By Amending And Reenacting Sections 521.03, 521.07 And 521.09, And Adding Sections 521.15 To Allow For Sunday Alcohol Sales After 10 Am
- d. Approve/deny Resolution 2016-18 FY 2016-2017 Coal Severance Revision #1
- e. Approve/deny request from Trinity Temple Church of God to close a portion of Tuskegee Drive (between Martin and Burke) for a community event on Friday, August 5, 2016 between 3 PM and 9 PM, contingent upon proof of adequate liability insurance
- f. Approve/deny request from Trinity Temple Church of God, 127 Tuskegee Drive, to close a portion of Tuskegee Drive (between Martin and Burke Streets) for a Wellness Fair on Saturday, September 17, 2016 from 7:30 AM until 5:00 PM, contingent upon proof of adequate liability insurance
- g. Discuss recommendations for Mall Drive Sidewalk Upgrades, take action as necessary

- h. Discuss recommendations for Georgia Avenue Stormwater Drainage Upgrades, take action as necessary
- i. Discuss correspondence from Jackson Kelly, Attorneys at Law, PLLC., regarding Mount Hope Cemetery, Inc. and the "Cemetery Care Group" and take action as necessary
- j. Approve/deny purchase of DVD-R Video Archiving System and two (2) external hard drive units for the Martinsburg Police Department (to replace/upgrade current system) "Kustom Signals"--\$4,000 (sole provider for Archiving System) and Best Buy --\$488.41 (external hard drive units)
- k. Approve/deny submission of FY 2016-2017 JAG Grant Application in the amount of \$11,220 for equipment needs for the Special Response Team and Bicycle Patrol Units
- l. Discuss roof repair for 125 W. Race Street (American Legion Building) and take action as necessary
- m. Approve/deny bid for asbestos sampling/testing/related services for 634 Winchester Avenue and 706 W. Martin Street (bid opening 7/13/2016)
- n. Approve/deny Change Order #1 between the City of Martinsburg, Alpha Architects and Engineers and HRI, Inc. for the Church Street Storm Drainage Improvements Project--\$3,750
- o. Approve/deny HRI, Inc.'s Application for July 2016 Payment #1 for the Church Street Storm Drainage Improvements--\$73,125
- p. Approve/deny Change Order #18 between the City of Martinsburg, O'Brien and Gere Engineers and HRI, Inc. for the WWTP Upgrade Project--\$144,336.00
- q. Resolution 2016-196 authorizing HRI Inc.'s Application for July 2016 Payment #31 for the WWTP Upgrade Project-\$825,885.59

20. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)