

**City Of Martinsburg**  
**Regular City Council Meeting**  
**Thursday, June 12, 2014**  
**6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayerô Pastor Mark Mooney, Otterbein United Methodist Church
5. Approve May 08, 2014 Regular Meeting Minutes
6. Approve May 20, 2014 Special Meeting Minutes
7. Approve June 02, 2014 Special Meeting Minutes
8. Approve April 2014 Administrative and Financial Report.
9. **Presentations**
  - a. Administer Oath of Office to Police Officer Joel Larson
  - b. Resolution of Appreciationô Pat McMillan
  - c. Proclamationô Pride Dayô Eastern Panhandle LGBTQ Alliance
10. **Petitions From Citizens**
11. **Receive And File Reports—Minutes—Correspondence Of The Following:**
  - a. Letter from Chesapeake Bay Trust regarding the City of Martinsburg's application for Green Streets, Green Jobs, Green Towns grant
  - b. Paint the Town Purple Proclamation as read on June 2, 2014 at the Dedication Ceremony
  - c. Martinsburg-Berkeley County Convention and Visitor's Bureau April 8, 2014 Meeting Minutes and Financial Statement
  - d. Letter from Robert W. Trumble resigning from the position of Alternate Police Court Judge
  - e. Martinsburg WWTP Upgrade Construction Plan Monthly Narrative for May 2014
12. **Reports Of Chairpersons Of Council Standing Committees**

### **13. Report Of Mayor**

- a. Reappoint A. Stephen Cox to the Airport Authority 7/1/2014-6/30/2017
- b. Reappoint Richard Wachtel to the Airport Authority 7/1/2014-6/30/2017
- c. Reappoint Maria Lorenson to the Airport Authority 7/1/2014-6/30/2017
- d. Reappoint George Karos to the Eastern Panhandle Regional Planning and Development Council (Region 9) 7/1/2014-6/30/2016
- e. Reappoint Mark Baldwin to the Eastern Panhandle Regional Planning and Development Council (Region 9) 7/1/2014-6/30/2016
- f. Appoint Kenda Rogers to the Eastern Panhandle Regional Planning and Development Council (Region 9) 7/1/2014-6/30/2016
- g. Fourth of July Update Fireworks on Friday, July 4, 2014 with a rain date of Saturday, July 5, 2014
- h. Reminder of Special Council Meeting for Tuesday, July 29, 2014 at 5:00 PM for FY 2014-2015 Budget Amendment per WV. State Code.
- i. Reminder of Board and Commission vacancies
  - Parking Authority (2)
  - Board of Zoning Appeals (1 alternate)
  - Code Appeals Board (1)

### **14. Report Of City Attorney**

### **15. Report Of City Manager**

- a. Projects Update

### **16. Unfinished Business**

- a. Grant/Deny appeal of the Historic Preservation Review Commission's May 05, 2014 decision by St. Joseph's Catholic Church

### **17. New Business**

- a. Approve Resolution 2014-05 FY 2013-2014 General Fund Budget Revision #4
- b. Approve Resolution 2014-06 FY 2013-2014 Coal Severance Tax Fund Budget Revision #3
- c. Approve/deny FY 2013-2014 Police Levy Fund Budget Revision #2
- d. Approve/deny FY 2013-2014 Fire/EMS Fund Budget Revision #2
- e. Approve/deny FY 2013-2014 Water & Sewer Fund Budget Revision #2

- f. Approve/deny FY 2013-2014 Sanitation Fund Budget Revision #2
- g. Approve/deny FY 2013-2014 Parking Fund Budget Revision #2
- h. Approve/deny Health Insurance with HighMark Blue Cross Blue Shield
- i. Approve/deny quote for Harris ERP's "Community Development Software" for Planning Department--\$69,967 plus travel and maintenance (see memo)
- j. Approve/deny purchase of scooter for Parking Department's approximate cost \$800.00
- k. Approve/deny issue of a notice of acceptance of filling of Comcast renewal of cable franchise (public hearing and possible approval of cable franchise agreement July 10, 2014 Regular Meeting)
- l. Approve/deny Eleventh Amendment to the Lease, extending the lease agreement between the City of Martinsburg and Berkeley Post 14, American Legion, Inc. June 1, 2014-December 31, 2014, contingent upon proof of adequate liability insurance
- m. Approve/deny grant application for Martinsburg Stormwater Financing Study--\$66,675 (EPA \$50,000, City of Martinsburg \$16,675) (see attached memo and stormwater management information)
- n. Approve/deny purchase of Xerox Copier for the Martinsburg Fire Department's Apple Valley Office Products, Inc. (State Contract)--\$6,845.00 (Fire/EMS Fund)
- o. Appointments to the following:
  - City Recorder
  - Police Court Judges
  - City Treasurer
- p. Approve/deny bids for street repaving and sidewalks, as recommended by the City Engineer (Bid to be delivered's opening June 10, 2013)

## **18. Executive Session**

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

## **19. Adjournment**