

REVISED AGENDA
CITY OF MARTINSBURG
SPECIAL CITY COUNCIL MEETING
WEDNESDAY, JUNE 29, 2011
5:00 P.M.

1. Call to Order
2. Roll Call
3. Approve June 9, 2011 regular Council meeting minutes.
4. **PRESENTATIONS**
 - (a) Make comment on ABC Applicationô OriolesøNest 313; 930 Foxcroft Avenue
5. **PETITIONS FROM CITIZENS**
6. **RECEIVE AND FILE REPORTS-MINUTES-CORRESPONDENCE OF THE FOLLOWING:**
 - (a) Board of Zoning Appeals May 03, 2011 Meeting Minutes.
 - (b) Berkeley County Animal Control report for May, 2011.
 - (c) Martinsburg-Berkeley County Parks and Recreation Board Minutesô May 17, 2011
 - (d) Letter of resignation from Tom Belfield from the Inland Port Advisory Board and the Martinsburg-Berkeley County Convention and VisitorsøBoard.
 - (e) Draft Consent Order 7370 from the WVDEP regarding WV/NPDES Permit No. WV00023137 and Chapter 22, Article 11 of the WV State Code.
7. **REPORTS OF CHAIRPERSONS OF COUNCIL STANDING COMMITTEES**
8. **REPORT OF MAYOR**
 - (a) Reappoint Jim McGowan to the Eastern Panhandle Transit Authority (PANTRAN) ô Term 8/1/11-8/1/14.
 - (b) Reappoint Gregory Reed to the Eastern Panhandle Transit Authority (PANTRAN)ô Term 8/1/11-8/1/14.
 - (c) Reappoint A. Stephen Cox to the Airport Authorityô Term 7/1/11-6/30/14.
 - (d) Discuss following vacancies.
 - a. PANTRAN

- b. Inland Port Advisory Committee
 - c. Martinsburg-Berkeley County Convention and Visitors Bureau
- (e) Appoint Legal Counsel Kin Sayre, City Recorder Gena Long, Mayor George Karos and At-Large Council Members Rodney Woods and Gregg Wachtel to the Redistricting Committee to review City ward lines per 2010 census data.

9. **REPORT OF CITY ATTORNEY**

10. **REPORT OF CITY MANAGER**

- (a) Projects Update
- (b) Addendum #4-- Construction management services for covenants, restrictions and easements for Lutz Avenue TIF District Potomac Professional Services-- \$6,125.00 (TIF Fund).
- (c) Addendum #5 Construction Administration Agreement for Meridian Point Phase 1C TIF District Potomac Professional Services--\$233,880.00 (TIF Fund).

11. **UNFINISHED BUSINESS**

- (a) Approve/deny cycling event in Downtown Martinsburg Saturday, September 24, 2011 Antietam Velo Club.

12. **NEW BUSINESS**

- (a) Approve/deny Resolution 2011-09 amending the FY 2010 CDBG Budget and Annual Action Plan.
- (b) Approve/deny Resolution 2011-10 authorizing George Karos, Mayor of Martinsburg, to enter into a contractual agreement with the West Virginia Development Office to receive grant funds in the amount of \$10,000 for the Friends of Norwalk Foundation, for use in assistance to purchase the last remaining 1914 Norwalk Underslung 6, manufactured in Martinsburg, WV and retain a portion of WV's industrial heritage, and designate Martin Frye, Treasurer, Friends of the Norwalk Foundation to administer such funds pursuant to the provisions of the Fiscal Year 2011 Community Participation Grant Program
- (c) Approve/deny demolition of 112/114 North Church Street--\$9,835.00 United Wreckers and Excavators.
- (d) Approve/deny City Hall copier lease agreement with Xerox Corporation.
- (e) Approve/deny agreement with MVB Bank in conjunction with FiNet and InvoiceCloud to process credit card transactions for the City.

(f) Approve/deny health insurance with Highmark Blue Cross Blue Shield for FY 2011-2012.

(g) Approve/deny endorsement of FarmersøMarket Promotion Program Grantô Martinsburg/Berkeley County CVB (see letter).

(h) Approve/deny Consortium of Employers Membership Agreement between Valley Regional Enterprises, Inc. dba Valley Health Occupational Health and the City of Martinsburg.

(i) Approve/deny Approve/Deny City of Martinsburg Liability Insurance ó Travelers

(j) Approve/Deny City of Martinsburg Workers Compensation Insurance ó Travelers

13. **EXECUTIVE SESSION**

(a) Discuss pending legal matters with Counsel (if necessary)

(b) Discuss personnel matters (if necessary)

(c) Discuss real estate matters involving competitive bids (if necessary)

14. **ADJOURNMENT**

REVISSED