

**REVISED AGENDA**  
**CITY OF MARTINSBURG**  
**REGULAR CITY COUNCIL MEETING**  
**THURSDAY, JUNE 9, 2011**  
**6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayerô Pastor Walter Bowers.
5. Approve May 5, 2011 special Council meeting minutes.
6. Approve May 12, 2011 special joint Berkeley County Council/Martinsburg City Council meeting minutes
7. Approve May 12, 2011 regular Council meeting minutes.
8. Approve April 2011 Administrative and Financial Report
9. **PRESENTATIONS**
  - (a) Administer Oath of Office to Patrolman James Crites, Patrolman Craig Richmond and Patrolwoman Ashley Griffin
  - (b) Make comment on ABC Applicationô Fat Tuesdayø; 1211 N. Queen Street.
  - (c) Make comment on ABC Applicationô OriolesøNest 313; 940 Foxcroft Avenue.
10. **PETITIONS FROM CITIZENS**
11. **RECEIVE AND FILE REPORTS-MINUTES-CORRESPONDENCE OF THE FOLLOWING:**
  - (a) Letter from Comcast explaining enhancement of service to Martinsburg Comcast customers.
  - (b) Berkeley County Development Authority Meeting Minutesô April 13, 2011
  - (c) Martinsburg-Berkeley County Parks and Recreation Board Minutesô April 19, 2011 and South Berkeley Recreation Center Committee Minutesô March and April 2011
  - (d) Letter of resignation from the Eastern Panhandle Transit Authority (PANTRAN) from Rodney Woods.

(e) Petition from citizens demonstrating support for the construction of a sidewalk along Tavern Road.

(f) Letter from U.S. Department of Housing and Urban Development regarding for CDBG and HOME.

(g) Letter from Comcast indicating scheduling change for cable television customers.

(h) Historic Preservation Review Commission meeting minutesô May 02, 2011.

(i) Eastern WV Regional Airport Authority's 3<sup>rd</sup> Quarter FY 2010-2011 Budget Report and Audit Report of the Airport Authority, FY 2009-2010.

12. **REPORTS OF CHAIRPERSONS OF COUNCIL STANDING COMMITTEES**

13. **REPORT OF MAYOR**

(a) Reappoint A. Stephen Cox to the Airport Authorityô Term 7/1/11-6/30/14.

(b) Reappoint Rodney Woods to the Airport Authorityô Term 7/1/11-6/30/14

(c) Reappoint Richard Wachtel to the Airport Authorityô Term 7/11/11-6/30/14

(d) Reappoint Mark S. Baldwin to the Eastern Panhandle Regional Planning and Development Council (Region 9)ô Term 7/1/11-6/30/12

(e) Reappoint Kevin Knowles to the Eastern Panhandle Regional Planning and Development Council (Region 9)ô Term 7/1/11-6/30/12

(j) Reappoint Sally G. Jackson to the Library Commissionô Term 7/1/11-6/30/16

(k) Appoint Ms. Natalie Hoffman as a City representative to the HOME Consortium Council, effective immediately. Term expires June 30, 2013.

14. **REPORT OF CITY ATTORNEY**

15. **REPORT OF CITY MANAGER**

(a) Projects Update

16. **UNFINISHED BUSINESS**

17. **NEW BUSINESS**

(a) Appointments to the following positions:

(1.) City Recorder

(2.) Police Court Judge(s)

(3.) City Treasurer

- (b) Approve/deny use of City property by WV Division of Forestry, located near Green Hill Cemetery, for a WVU Wetlands Study.
- (c) Approve/deny Main Street Martinsburg Sculpture Event, March 2012-2013, various downtown locations.
- (d) Approve/Deny Resolution 2011-07 concerning the extension of the cable television franchise held by Comcast of CA/MD/PA/VA/WVA, LLC for the purpose of permitting the City of Martinsburg, WV and the franchisee to complete renewal discussions.
- (e) Approve/deny Resolution 2011-08 Revision #4 for the General Fund for FY 2010-2011.
- (f) Approve/deny Berkeley County request for an additional thirty days to submit evidence on appeal of the Shadetree Commission's decision to deny removal of trees in front of 100 W. King Street. See attached letter.
- (g) Approve/Deny change order for the block building for the Martinsburg Police Department firing range-roll up door, electrical and roof design. \$11,531.00--BHC, INC.
- (h) Authorize City Legal Counsel to draft an Ordinance raising parking meter fines from \$2.00 to \$5.00 and after 72 hours the unpaid ticket be raised from \$5.00 to \$10.00 and after thirty days the fine for the unpaid ticket to be \$25.00.
- (i) Approve/deny City of Martinsburg Fire Department Standard Operating Procedure for Emergency Medical Services Patient Refusal.
- (j) Approve/deny City of Martinsburg Fire Department Standard Operating Procedure for Emergency Medical Services Transport Destinations.
- (k) Approve/deny Mutual Aid Agreement between the City of Martinsburg Fire Department and Berkeley County, WV.
- (l) Approve/deny Mutual Aid Agreement between the City of Martinsburg Fire Department and Jefferson County, WV.
- (m) Approve/deny revisions to the FY 2011-2012 CDBG and HOME Annual Action Plan.
- (n) Approve/deny funding in the amount of \$10,000 for the Hospice of the Panhandle, Inc. "Building the Dream" campaign. Funds to be allocated as part of the General Fund Revision #1 for the FY 2011-2012 Budget.

- (o) Approve/deny WVDOT the use of City owned space at the Market House for Town square Pedestrian Plaza project.
- (p) Update on fire damaged properties located at 112/114/116 North Church Street.
- (q) Approve/deny 3 Stage Hydrostatic Fan with motor for City of Martinsburg Water/Sewer Departmentô Atlantic Machinery, Inc.--\$16,347
- (r) Approve/deny Eastern Pahhandle Bluegrass Association's Bluegrass Jams at Caperton Train Station on Sunday afternoons from 4:00PM until 7:00 PM, contingent upon certificate of insurance.
- (s) Approve/deny cycling event in Down Town Martinsburg Saturday, August 27, 2011ô Antietam Velo Club.
- (t) Approve/deny closing a portion of Tuskegee between Martin Street and Burke Street on Friday, August 5, 2011 from 4:00 PM until 9:00 PM for purposes of a community eventô Trinity Temple Church of Godô contingent upon certificate of insurance.

18. **EXECUTIVE SESSION**

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

19. **ADJOURNMENT**