

**City Of Martinsburg**  
**Regular City Council Meeting**  
**Thursday, March 14, 2013**  
**6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—
5. Approve February 28, 2013 Special Council Meeting Minutes
6. Approve January 2013 Administrative and Financial Report.
7. **Presentations**
  - a. Tree Planting recommendations per the Chesapeake Bay Community Grant—Herb Peddicord (See Item 15f)
  - b. Administer Oath of Office to Police Corporals Justin Harper, Marybeth Butcher and Andrew Garcia
  - c. Proclamation—Fair Housing Month—April 2013
  - d. Proclamation—Mayors’ Day of Recognition for National Service—April 9, 2013
8. **Petitions From Citizens**
9. **Receive And File Reports—Minutes—Correspondence Of The Following:**
  - a. Martinsburg Police Department Calendar Year 2012 Statistical Activities Report
  - b. Letter from the Department of Housing and Urban Development (HUD) regarding FY 2013 funding
10. **Reports Of Chairpersons Of Council Standing Committees**
  - a. Budget and Finance Committee February 26, 2013 Meeting Minutes
11. **Report Of Mayor**
  - a. Appoint Councilman Roger Lewis and Councilman Dennis Etherington as co-chairs for the “Take Pride in Your Community” Spring Clean-up event (See 15 B)

- b. Schedule Strategic Development Plan Interview Committee meetings for Wednesday, March 20, 2013 and Thursday, March 21, 2013 at 4:30 PM (**Executive Session**)
- c. Schedule Special Council Meeting for Tuesday, March 26, 2013 at 5:00 PM to approve FY 2013-2014 budgets and other business as needed
- d. Schedule Public Hearing for Thursday, April 11, 2013 (Regular Council Meeting) at 6:30 PM for purposes of soliciting citizen comments on the Draft FY 2013 Annual Action Plan for Community Development Block Grant (CDBG) and HOME
- e. Schedule Special Council Meeting for Tuesday, April 16, 2013 at 5:00 PM to approve/deny FY 2013-2014 levy rates and other business as needed (Per WV State Code)

## **12. Report Of City Attorney**

## **13. Report Of City Manager**

- a. Projects update

## **14. Unfinished Business**

## **15. New Business**

- a. First and second reading of Ordinance 2013-02—*An Ordinance to Amend the City of Martinsburg Zoning Map to Rezone an Improved Parcel of Real Estate, Consisting of Approximately 17,600 Square-Feet, Also Identified on the Berkeley County, West Virginia Tax Map M5 Parcel 8, Postal Address 605 Baltimore Street, Located in the Martinsburg District, Berkeley County, West Virginia, Owned by R&D Investments from its Current Zoning Classification of RUA (Urban Residential Class A) to BS (Service Business)*
- b. Approve/deny City of Martinsburg's 23 Annual "Take Pride in Your Community" Spring Clean-up event for Saturday, May 18, 2013.
- c. Approve/deny auction of surplus items—Saturday, April 13, 2013, beginning at 10:00 AM at the Public Works shed on Boston Street
- d. Approve/deny 2013 Main Street events, including letters of endorsement to ABC Commission for Chili Cook-off (Saturday, October 5, 2013), Bike Night (Saturday, August 17, 2013) and Fridays at Five (Fridays in June and July)
- e. Approve/deny Budget & Finance Committee recommendation not to conduct public hearing to increase property tax revenue above 3% additional revenue (See Budget & Finance Committee Meeting Minutes)
- f. Approve/deny tree planting recommendations, per Chesapeake Bay Community Grant
- g. Confirm 8 hours compensatory time for City Employees for weather related closure on Wednesday, March 6, 2013

- h. Confirm 8 hours compensatory time for City Employees for Special Police Levy Election, May 11, 2013 (per West Virginia State Code)
- i. Approve/deny contract for fireworks between Zambelli Fireworks Manufacturing Corporation and the City of Martinsburg--\$10,000 (budgeted)
- j. Approve/deny 90% design construction estimate to be submitted to State agencies for the Wastewater Treatment Plant Upgrade Project (estimate to be finalized by March 14, 2013)

**16. Executive Session**

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

**17. Adjournment**