

**City Of Martinsburg  
Special City Council Meeting  
Tuesday, March 22, 2016  
5:00 P.M.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Presentations**
  - a. Make comment on ABCA Zoning Form for RC Petty Group, LLC, dba MTB Quik Stopô 259 N. Queen Sales (retail sales)
  - b. Proclamationô National Public Health Week, April 4-10, 2016
  - c. Proclamationô Mayorø Day of Recognition for National Serviceô April 5, 2016
- 4. Petitions From Citizens**
- 5. Receive And File Reports—Minutes—Correspondence Of The Following:**
  - a. U.S. Department of Housing and Urban Development (HUD) notification of FY 2016 allocations for CDBG and HOME, dated February 16, 2016
  - b. Resolution of Accomplishment for Landau Murphy, as read at the Childrenø Home Society on March 11, 2016
- 6. Reports Of Chairpersons Of Council Standing Committees**
  - a. Council as a Whole Committee Meeting Minutesô March 15, 2016
- 7. Report Of Mayor**
- 8. Report Of City Attorney**
  - a. Discuss the following proposed ordinances:
    1. Drug and Gang Houses; Houses of Prostitution and other Disorderly Houses
    2. Recklessly Permitting the Physical Condition or Facilities of Residential Real Estate to Become or Remain in any Condition which Endangers the Health or Safety of any Person
    3. Requirement of Watchman for Vacant or Open Buildings
- 9. Report Of City Manager**
- 10. Unfinished Business**
- 11. New Business**
  - a. Adopt Resolution 2016-09 to approve General Fund Budget Revision #3 for FY 2015-2016
  - b. Adopt Resolution 2016-10 to approve Coal Severance Tax Fund Budget Revision #3 for FY 2015-2016
  - c. Approve/deny Police Levy Fund Budget Revision #1 for FY 2015-2016
  - d. Approve/deny Fire/EMS Budget Revision #1 for FY 2015-2016
  - e. Approve/deny Water and Sewer Fund Budget Revision #1 for FY 2015-2016

- f. Approve/deny Sanitation Fund Budget Revision #1 for FY 2015-2016
- g. Approve/deny Parking Fund Budget Revision #1 for FY 2015-2016
- h. Approve/deny \$15,250,000 General Fund Budget for FY 2016-2017
- i. Approve/deny \$45,000 Coal Severance Tax Fund Budget for FY 2016-2017
- j. Approve/deny \$1,228,853 Police Levy Fund Budget for FY 2016-2017
- k. Approve/deny \$750,000 Fire/EMS Fund Budget for FY 2016-2017
- l. Approve/deny \$8,340,000 Water and Sewer Fund Budget for FY 2016-2017
- m. Approve/deny \$1,800,000 Sanitation Fund Budget for FY 2016-2017
- n. Approve/deny \$170,000 Parking Fund Budget for FY 2016-2017
- o. Approve/deny Draft FY 2016-2017 Community Development Block Grant (CDBG) Program and HOME Investment Partnership Program Annual Action Plan
- p. Approve/deny reconsideration of Council's March 10, 2016 vote to forward certain Codified Ordinances to the Planning Commission (See Item 8A 1-3)
- q. Approve/deny Community Development Software Project (Planning Department) training hours extension - 100 hours--\$17,500
- r. Approve/deny June 14, 2016 City of Martinsburg General Election Poll Worker Assignments (with limited discretion to City Recorder to make adjustments and hire additional alternates as needed)
- s. Approve/deny sixty (60) month lease for a Connect + 2000 Postage Machine from Pitney Bowes--\$610/month (State Contract)
- t. Approve/deny sixty (60) month lease for a Relay 3000 Inserting System machine from Pitney Bowes--\$635/month (State Contract)

## **12. Executive Session**

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

## **13. Adjournment**