

**City Of Martinsburg
Special City Council Meeting
Tuesday, March 25, 2014
5:00 P.M.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Presentations**
 - a. Proclamation-- National Public Health Week—April 7-13, 2014
- 4. Petitions From Citizens**
- 5. Receive And File Reports—Minutes—Correspondence Of The Following:**
 - a. Historic Preservation Review Commission January 06, 2014 Meeting Minutes
 - b. Eastern Panhandle Planning and Development Council—Region 9 January 27 2014 Meeting Minutes
 - c. Hagerstown Eastern Panhandle Metropolitan Planning Organization Interstate Council October 16, 2013 Meeting Minutes
 - d. Martinsburg/Berkeley County Convention and Visitors Bureau February 2014 Minutes and Financial Statement and March 12, 2014 Agenda
- 6. Reports Of Chairpersons Of Council Standing Committees**
 - a. Budget and Finance Committee Meeting Minutes—March 18, 2014
- 7. Report Of Mayor**
 - a. Reminder of Special Council Meeting scheduled for Tuesday, April 15, 2014 at 5:00 PM to approve/deny FY 2014-2015 levy rates and other business as needed
 - b. Schedule Special Council Meeting for Tuesday, April 29, 2014 at 6:30 PM to hold public hearing to solicit comment on City of Martinsburg Home Rule Plan and other business as needed
- 8. Report Of City Attorney**
- 9. Report Of City Manager**
- 10. Unfinished Business**
 - a. Third and final reading of Ordinance 2014-04: *An Ordinance Providing For The Conveyance Of Nine Thousand One Hundred Forty Nine (9,149) Square-Feet Located Adjacent To The Raleigh Street Extension To C & D Assets, LLC. In Exchange For Two*

Thousand Two Hundred (2,200) Square-Feet Adjacent To Baltimore Street, To the City Of Martinsburg

11. New Business

- a. Adopt Resolution 2014-02 to approve General Fund Budget Revision #3 for FY 2013-2014
- b. Adopt Resolution 2014-03 to approve Coal Severance Tax Fund Budget Revision #2 for FY 2013-2014
- c. Approve/deny Police Levy Fund Budget Revision #1 for FY 2013-2014
- d. Approve/deny Fire/EMS Budget Revision #1 for FY 2013-2014
- e. Approve/deny Water and Sewer Fund Budget Revision #1 for FY 2013-2014
- f. Approve/deny Sanitation Fund Budget Revision #1 for FY 2013-2014
- g. Approve/deny Parking Fund Budget Revision #1 for FY 2013-2014
- h. Approve/deny forgiveness of outstanding loan balance for the Berkeley County Recreation Center Wing from the General Development Fund, effective July 1, 2014—Approximately \$200,000 (See March 18 Budget & Finance Committee Minutes)
- i. Approve/deny \$14,250,000 General Fund Budget for FY 2014-2015
- j. Approve/deny \$75,000 Coal Severance Tax Fund Budget for FY 2014-2015
- k. Approve/deny \$2,045,000 Police Levy Fund Budget for FY 2014-2015
- l. Approve/deny \$1,585,000 Fire/EMS Fund Budget for FY 2014-2015
- m. Approve/deny \$6,700,000 Water and Sewer Fund Budget for FY 2014-2015
- n. Approve/deny \$3,500,000 Sanitation Fund Budget for FY 2014-2015
- o. Approve/deny \$175,000 Parking Fund Budget for FY 2014-2015
- p. Approve/deny request from Stonepoint Neighborhood Association to close a portion of Gemstone Drive on Saturday, May 17, 2014 from 6-8 PM for purposes of conducting a neighborhood block party
- q. Approve/deny purchase of Utilities Maintenance Management System-- \$10,564—64 Seconds, Inc.—Water Utility Plant Account

- r. Approve/deny amending Alpha Associates' scope of work for the North Queen Street Underpass Project to include evaluation of water line and sewer line-- \$12,567
- s. Approve/deny City of Martinsburg Home Rule Plan and reminder of Special City Council Meeting for Public Hearing to solicit comment regarding the City of Martinsburg Home Rule Plan—Tuesday, April 29 @ 6:30 PM

12. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

13. Adjournment