

HISTORIC PRESERVATION REVIEW COMMISSION
232 N. Queen Street
March 7, 2016
Regular Meeting 7:00 PM
J. Oakley Seibert Council Chambers
AGENDA

I. CALL TO ORDER

II. ROLL CALL (and microphone check)

III. APPROVAL OF February 1, 2016 MEETING MINUTES.

IV. UNFINISHED BUSINESS: none

V. NEW BUSINESS:

1. **CASE #HP 16-019. 249 N. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install vinyl lettering. Robert Petty, applicant.
2. **CASE #HP 16-020. 500 S. Queen Street. Public Hearing.** Application requesting a Certificate of Appropriateness to install siding, paint window trim and porches and modify window trim. Dennis and Santa Parsons, applicant.

VI. OTHER BUSINESS: none

VII. DISCUSSION ITEMS: none

VIII. ACTION ITEMS:

IX. ADJOURNMENT

****NOTE TO ALL APPLICANTS****

Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.