

**MARTINSBURG BOARD OF ZONING APPEALS**

**May 5, 2015**

**Regular meeting 6:30pm**

**232 N. Queen Street**

**J. Oakley Seibert Council Chambers**

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL (and microphone check)**

**III. APPROVAL OF April 7, 2015 MEETING MINUTES**

**IV. UNFINISHED BUSINESS: None**

**V. NEW BUSINESS**

1. **CASE #SE 15-021. 500 N. High Street. Public Hearing.** Application requesting a Special Exception according to requirements of section 400.2 "Non-conforming Uses, Structures, and Lots" to change a legally non-conforming use for the purposes of operating a Thrift and Sundry Store in a former Market/Convenient Store location. J&R Thrift Store/Jessica Barrett, Appellant.
2. **CASE #SE 15-019. 106 S. Louisiana Avenue. Public Hearing.** Application requesting a Special Exception according to the requirements of Sections 410.6 "Special Exception to Enlarge a Non-conforming Use or Structure" to expand a legally non-conforming structure for the purposes of constructing an addition. Bonnie M. Pitzer, Appellant.

**ACTION ITEMS: None**

**VI. OTHER BUSINESS**

- Next scheduled meeting: July 7, 2014
- Open Governmental Proceedings Act

**VII. DISCUSSION ITEMS: None**

**IX. ADJOURNMENT**

**\*\*NOTE TO ALL APPLICANTS\*\***

**Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.**