

MARTINSBURG PLANNING COMMISSION
232 N. Queen Street
May 4, 2016
6:00 p.m.
J. Oakley Seibert Council Chambers
Regular Session
AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL (and microphone check)**
- III. **APPROVAL OF April 6, 2016 MEETING MINUTES**
- IV. **UNFINISHED BUSINESS: None**
- V. **NEW BUSINESS:**
 - 1. **CASE #SP16-017. Northwest side of Apple Harvest Drive (WV 45), 0.6 miles west of the intersection with I-81 and approximately 0.1 miles east of Klee Drive. Public Hearing.** Site Plan application requesting review of a 34,233 square-foot, two-story building to be used as an Assisted Living Facility, associated parking and rights-of-way. Pennoni Associates, Inc., applicant.
 - 2. **CASE #TA16-030. Martinsburg Zoning Ordinance (MZO) Article IV, Section 440 Signs. Public Hearing.** Application for Text Amendment to modify MZO section 440 Signs to allow projecting signs in the BD (Downtown Business) District. Martinsburg Planning Department, applicant.
- VI. **DISCUSSION/ACTION ITEMS:**
 - a. **Comprehensive Plan.** Status update by Planning Director.
 - b. **Discussion regarding recently adopted ordinance establishing a definition for *Public Building*.**
- VII. **OTHER BUSINESS: None**
- VII. **ADJOURNMENT**

****NOTE TO ALL APPLICANTS****

Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.