

Revised Agenda
City Of Martinsburg
Regular City Council Meeting
Thursday November 10, 2011
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—Pastor Carl Baker—Rosemont Grace Brethren Church
5. Approve October 13, 2011 regular Council meeting minutes
6. Approve October 20, 2011 special Council meeting minutes.
7. Approve September 2011 Administrative and Financial Report.
8. **Public Hearing**—A Public Hearing is scheduled to solicit public comment regarding the refunding of all or part of the City of Martinsburg Waterworks and Sewerage System Revenue Bonds, Series 2001.
9. **Presentations**
 - (a) Make comment on ABC Zoning Form for Las Americas Restaurant at 533 Winchester Avenue.
 - (b) Make comment on ABC Zoning Form for Fatt Tuesday's at 1211 N. Queen Street
 - (c) Proclamation—Veterans' Day
 - (d) Proclamation – National Hunger and Homelessness Awareness Week – November 13-19, 2011
 - (e) Proclamation—Great American Smoke Out—November 17, 2011
10. **Petitions From Citizens**
11. **Receive And File Reports—Minutes—Correspondence Of The Following:**
 - (a) Historic Preservation Review Commission meeting minutes—September 12, 2011
 - (b) Board of Zoning Appeals meeting minutes—September 6, 2011
 - (c) Letter of resignation from Jim Castleman—Board of Zoning Appeals.

- (d) Letter from the United States Postal Service informing of the consolidation of the Martinsburg mail processing center with the Baltimore, MD mail processing center.
- (e) Martinsburg-Berkeley County Parks and Recreation Board—September 27, 2011 meeting minutes.
- (f) Section 8 Management Assessment Program (SEMAP) Final Score Letter for Martinsburg Housing Authority—U.S. Dept. of Housing and Urban Development.

12. Reports Of Chairpersons Of Council Standing Committees

13. Report Of Mayor

- (a) Reappoint the following to the Board of Zoning Appeals
 - Bill Blackburn—term 1/1/2012-1/1/2015
 - Brenda Casabona term—1/1/2012-1/1/2015
- (b) Reappoint Steve Knipe, Jr. to the Historic Preservation Review Commission—term 1/1/2012-1/1/2015
- (c) Reappoint Yvonne Jenkins to the Planning Commission—term 1/1/2012-1/1/2015
- (d) Reappoint William Lucht to the Convention and Visitors' Bureau—1/1/2012-1/1/2014
- (e) Appoint the following to the General Adam Stephen Statue Committee
 - Mark Baldwin—City of Martinsburg
 - Mike Covell—City of Martinsburg
 - Roger Lewis—City of Martinsburg
 - Randy Lewis—Main Street Martinsburg
 - Marty Kesecker—Adam Stephen Association
 - Matthew Grove—Grove and Dall'olio Architects
 - Lee Badger—Anvil Works
- (f) Current Vacancies
 - Historic Preservation Review Commission (HPRC)—two (2) vacancies; one immediate, one as of January 1, 2012
 - Board of Zoning Appeals (BZA)—1 immediate vacancy.
 - Shade Tree Commission—1 immediate vacancy
 - Eastern Panhandle Transit Authority (PANTRAN)—1 immediate vacancy
 - Martinsburg/Berkeley County Convention and Visitors' Bureau (CVB)—1 immediate vacancy
 - Parking Authority—1 immediate vacancy

14. Report Of City Attorney

- (a) Redistricting update.

15. Report Of City Manager

- (a) Projects update.

16. Unfinished Business

17. New Business

- (a) Supplemental Resolution 2011-20 putting Ordinance 2011-07 into effect—Combined Waterworks and Sewerage System Refunding Revenue Bonds, Series 2011
- (b) Resolution 2011-21: authorizing George Karos, Mayor of Martinsburg, to enter into a contractual agreement with the WV Development Office to receive grant funds in the amount of \$10,000 for the Friends of Norwalk Foundation, for use in assistance to purchase the last remaining 1914 Norwalk Underslung 6, manufactured in Martinsburg, WV and retain a portion of WV's industrial heritage, and designate Martin Frye, Treasurer, Friends of the Norwalk Foundation to administer such funds pursuant to the provisions of the Fiscal Year 2011 Community Participation Grant Program.
- (c) Diocese of Wheeling-Charleston appealing the October 17, 2011 decision of the Historic Preservation Review Commission—John Street School, 120 W. John Street.
- (d) Approve/deny permit application to construct porch at 312 N. High Street—Carol L. Puffinburger.
- (e) Approve/deny bid for snow removal in four (4) municipal parking lots—Allen Plotner—see attached pricing.
- (f) Approve/deny purchase of four (4) Ford Expeditions and one (1) Chevrolet Impala to be used as police vehicles (\$113,656 + cost to equip)-- Police Levy.
- (g) Authorize City Recorder to post public notice for City Auction.
- (h) Approve/deny Standard and Poor's engagement letter to provide public rating for Combined Waterworks and Sewerage Refunding Bonds, Series 2011 A (Tax-Exempt) and Series 2011 B (Taxable).

18. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

19. Adjournment

