

MARTINSBURG PLANNING COMMISSION
232 N. Queen Street
December 7, 2016 at 6:00 p.m.
J. Oakley Seibert Council Chambers
Regular Session
AGENDA

I. CALL TO ORDER

II. ROLL CALL (and microphone check)

III. APPROVAL OF November 9, 2016_MEETING MINUTES

IV. UNFINISHED BUSINESS: None

V. NEW BUSINESS:

1. **CASE #SP 16-077. 2500 Hospital Drive.** Site Plan application requesting review of a 4,000 square-foot addition to existing building, dumpster relocation, limited utility relocation, and driveway redesign. Pennoni Associates, Inc., applicant.

2. **CASE #SP 16-081. 800 Foxcroft Avenue, Foxcroft Towne Center Phase 2.** Site Plan application requesting redevelopment review of new store fronts, utilities, and parking lot with associated drive aisles. Martinsburg Development Partners, LLC., applicant.

VI. DISCUSSION/ACTION ITEMS:

1. **Comprehensive Plan Update.** Status update by Planning Staff.

VII. OTHER BUSINESS: None

VIII. ADJOURNMENT

****NOTE TO ALL APPLICANTS****

Applicant or a representative must be present at the meeting in order for your case to be heard. If for any reason you cannot be present please notify the Planning Department for the City of Martinsburg 48 hours in advance at (304) 264-2131.