

# **REVISED Agenda**

**City Of Martinsburg  
Regular City Council Meeting  
Thursday, October 8, 2015  
6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer
5. Approve September 10, 2015 Regular Meeting Minutes
6. Approve August 2015 Administrative and Financial Report.
7. **Presentations**
  - a. Resolution of Appreciation Retired Fire Lieutenant John Holben
  - b. Eastern Panhandle Transit Authority Quarterly Report
  - c. Proclamation Red Ribbon Week Shenandoah Valley Young Marines
  - d. Proclamation Breast Reconstruction Awareness (BRA) Day Dr. Richard Casuccio & Teresa McCabe, Vice President of Marketing & Development, University Healthcare
  - e. Proclamation Christian Heritage Week
  - f. Proclamation Small Business Saturday
8. **Petitions From Citizens**
9. **Receive And File Reports—Minutes—Correspondence Of The Following:**
  - a. Human Relations Committee August 13, 2015 Meeting Minutes
  - b. Historic Preservation Review Commission August 3, 2015 Minutes
  - c. For the Kids, by George Children's Museum September 3, 2015 Board Minutes
10. **Reports Of Chairpersons Of Council Standing Committees:**

## **11. Report Of Mayor**

- a. Schedule Special City Council meeting for Tuesday, October 27, 2015 to administer Oath of Office to incoming Police Chief Maurice Richards and other business as needed
- b. Appoint Martin Bales (current alternate) as a regular member of the Board of Zoning Appeals to fill an unexpired term 1/1/2015-1/1/2018
- c. Appoint Thomas Johnson as an alternate member of the Board of Zoning Appeals to fill an unexpired term 1/1/2013-1/1/2016
- d. Public Meeting Notice for the King and Church Streets Stormwater Upgrade Project Monday, October 19, 2015 at 6:00 Alpha Associates and City Staff

## **12. Report Of City Attorney**

- a. Draft Non-discrimination Ordinance Update and Review
- b. Receipt of petition from Police Chief Kevin Miller requesting a nuisance hearing for 634 Winchester Avenue Steve Nines, property owner

## **13. Report of City Manager**

- a. Projects Update

## **14. Unfinished Business**

## **15. New Business**

- a. Approve/deny Resolution 2015-29: A Resolution of the City Council of the City of Martinsburg, West Virginia Authorizing Participation in the Eastern Panhandle Home Consortium of West Virginia for the Period of July 1, 2016 To June 30, 2018.
- b. Approve/deny Housing Consortium Cooperation Agreement by and between the City of Martinsburg and the Counties of Berkeley, Jefferson and Morgan, West Virginia
- c. Approve/deny recommendation of Human Relations Committee to set two year staggered terms for committee members (see minutes Item 9 A)
- d. Approve/deny the establishment of the following terms for Human Relations Committee members (as appointed by the Mayor and confirmed by Council on July 9, 2015):
  - 1. Wilma Roberts-7/9/15-7/9/16
  - 2. Rodney Woods- 7/9/15-7/9/16
  - 3. Chris Amores-7/9/15-7/9/17
  - 4. Christina Lundberg-7/9/15-7/9/17
  - 5. Pastor Vernon Cartwright 7/9/15-7/9/17

- e. Discuss and take action as necessary on Main Street Martinsburg's request for overhanging/projecting signage in the Downtown District
- f. Discuss and take action as necessary on request for funds in the amount of \$50,000 for the Martinsburg-Berkeley County Public Library - see letter(s)
- g. Approve/deny Agreement for Administrative Services between the City of Martinsburg and Region 9 Planning and Development Council for the WVDEP Chesapeake Bay Implementation Grant (CBIG) for the City of Martinsburg Finance Revenue Stream
- h. Approve/deny bid for 16 new mattresses at the Central Fire Station--\$6,200 total for product and delivery (\$6,000 mattresses, \$200 delivery) - Dutch Brothers Furniture (Fire Department General Fund Budget)
- i. Approve/deny bid for purchase of carpet at the Central Fire Station--\$5,614.20 total for product, installation and disposal of old carpet (see attached estimate) - Jordan's Flooring (Fire Department General Fund Budget)
- j. Approve/deny bid for purchase of day room furniture at the Central Fire Station--\$4,474.60 - Dutch Brothers Furniture (Fire Department General Fund Budget)
- k. Schedule public nuisance hearing date in response to petition from Police Chief Kevin Miller for 634 Winchester Avenue - Steve Nines, property owner
- l. Approve/deny Change Order # 2 between the City of Martinsburg and W. Harley Miller for the E. Burke Street Parking Lot Project Construction--\$21,987
- m. Approve/deny Change Order #3 between the City of Martinsburg and W. Harley Miller Construction for the E. Burke Street Parking Lot Project Construction--\$10,530
- n. Approve/deny Change Order #2 between the City of Martinsburg, Gordon and Associates and Grove and Dall'Olio Architects for the E. Burke Street Parking Lot Project Engineering--\$1,616
- o. Approve/deny Change Order #12 between the City of Martinsburg, O'Brien and Gere Engineers, Inc., and HRI, Inc. for the WWTP Upgrade project--\$8,358
- p. Approve/deny Resolution 2015-30 authorizing HRI Inc.'s Application for September Payment #21 for the WWTP Upgrade Project--\$1,276,440.69
- q. Approve/deny Change Order # 4 between City of Martinsburg and W. Harley Miller Construction for E. Burke Street Parking Lot Construction (remove and replace concrete against building)--\$\_\_\_\_\_

**16. Executive Session**

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

**17. Adjournment**