

Revised Agenda
City Of Martinsburg
Regular City Council Meeting
Thursday, September 10, 2015
6:30 P.M.

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer—Ujima Tyson, New Beginnings
5. Approve August 20, 2015 Regular Meeting Minutes
6. Approve July 2015 Administrative and Financial Report.
7. **Presentations**
 - a. Resolution of Appreciation—Police Lieutenant Brian Yost
 - b. Resolution of Appreciation—Police Lieutenant Glen Macher
 - c. Proclamation—Constitution Week—September 17-23, 2015
 - d. Make Comments on ABCA Application Chesapeake Crab and Seafood Company, Inc d/b/a Chesapeake Crab and Seafood Company 1014 Winchester Ave, Martinsburg, WV
 - e. Make Comments on ABCA Application Chesapeake Crab and Seafood Company, Inc d/b/a Chesapeake Bar and Grill 1211 North Queen Street, Martinsburg, WV
8. **Petitions From Citizens**
9. **Receive And File Reports—Minutes—Correspondence Of The Following:**
 - a. Historic Preservation Review Commission July 6, 2015 Meeting Minutes
 - b. Board of Zoning Appeals July 7, 2015 and August 4, 2015 Meeting Minutes
 - c. Planning Commission June 3 and July 1, 2015 Meeting Minutes
 - d. Martinsburg-Berkeley County Convention and Visitors Bureau July 15, 2015 Minutes and Profit and Loss Statements

- e. Notice of Public Hearing (September 15, 2015 at 11AM) and Display of C.A.P.E.R. for CDBG and HOME
- f. Memorandum from City Recorder and Correspondence from County Clerk referencing Precinct 8 Polling Location
- g. Hagerstown/Eastern Panhandle Metropolitan Planning Organization (HEPMPO) Interstate Council May 20, 2015 Meeting Minutes, Berkeley County Highway Projects and EPTA Bus Transfer Point Study
- h. For the Kids, by George Children's Museum August 13, 2015 Board of Director's Meeting Minutes

10. Reports Of Chairpersons Of Council Standing Committees:

- a. Approve Council as a Whole Committee Minutes for August 24, 25 and 31, 2015

11. Report Of Mayor

- a. Reappoint Michael Maphis to the Code Appeals Board October 1, 2015 through October 1, 2018
- b. Reappoint James Dailey to the Code Appeals Board October 1, 2015 through October 1, 2018

12. Report Of City Attorney

13. Report of City Manager

14. Unfinished Business

15. New Business

- a. Approve/deny Budget and Finance Committee Recommendations for FY 2015-2016 employee pay recommendations (1.5% C.O.L.A. and merit pay scale 0%-5% with an average of 3%), and increasing the spread between paygrades by 5% retroactive to July 1, 2015
- b. Approve/deny Resolution 2015-26: Resolution increasing minimum ranges for each paygrade by 1.5% for fiscal year and increasing the spread for each grade between the minimum and maximum from 50% to 55%, beginning July 1, 2015
- c. Approve/deny Resolution 2015-27 authorizing George Karos, Mayor of Martinsburg, to enter into a contractual agreement with the West Virginia Department of Motor Vehicles to receive and administer grant funds in the amount of \$586,200, pursuant to the provisions of the WV Governor's Highway Safety Program
- d. Approve/deny request from For the Kids, by George Children's Museum to hold a private fundraiser on Saturday, October 24, 2015 from 7-9 PM, including letter of endorsement to the ABC Commission

- e. Approve/deny request from Cornerstone Bible Church and the Martinsburg Chapter of the National Life Chain to hold an annual prayer vigil on Sunday October 4, 2015 from 2-3 PM at the intersection of King and Queen Streets, contingent upon proof of adequate liability insurance
- f. Approve/deny request from Deliverance Ministries to hold a prayer event in the Town Square, along with food service, beginning on the third Tuesday in September and continuing on the second Tuesday of each month at 7 PM, contingent upon proof of adequate liability insurance.
- g. Approve Trick or Treat for children 12 and under in the City of Martinsburg—Saturday, October 31, 2015 from 6-8 PM
- h. Approve/deny request from the Ward Two Neighborhood Association, in partnership with Main Street Martinsburg, the Martinsburg/Berkeley County Convention and Visitor's Bureau and the Historic McFarland House to close a portion of S. Queen Street, between Stephen Street and South Street, on Saturday, October 31, 2015 from 12-6 PM for purposes of holding a community event, and authorize a letter of endorsement to the ABC Commission for a beer garden, contingent upon proof of adequate liability insurance
- i. Discuss holiday schedule for Christmas and New Year's (see example), take action as necessary
- j. Approve/deny flu shots for City employees--\$20 each
- k. Approve/deny EPA/WVDEP Stormwater Financing Revenue Streams Grant--\$145,000 with \$72,500 from EPA and \$72,500 from City of Martinsburg (\$20K in kind/\$52,500 cash)
- l. Approve/deny Memorandum of Understanding between the City of Martinsburg and Region 9 Planning and Development Council for EPA/WVDEP Infrastructure Asset Management Grant--\$580,000 with \$290,000 from EPA/WVDEP and \$290,000 from City of Martinsburg (Sewer Fund and General Fund)
- m. Approve/Deny Joint Funding Agreement (JFA) between the Department of the Interior U.S. Geological Survey and the City of Martinsburg for partial operation and maintenance of a streamgaging station on Tuscarora Creek in Martinsburg, October 1, 2015-September 30, 2016--\$4,000.00 (Utilities Department).
- n. Approve/deny change order(s) for concrete work at E. Burke Street Parking Lot Project
- o. Approve/deny bid for painting of Kilmer Springs Water Storage Tank—Stephens Painting--\$2,172 for labor only (product being provided by Water Department)
- p. Approve/deny bid for bulk deicing salt—Cargill Deicing Technology--\$90.50/ton
- q. Approve/deny bid for construction of a 80'x50'x4" reinforced concrete pad at firing range—Global Environmental--\$14,000 (Police Levy)

- r. Approve/deny bid for use of force simulator (\$22,350) and additional Taser X2 cartridge, two (2) red SIRT handguns with one additional recoil kit (\$6,150)—Ti Training Corp—total of \$28,500 (\$15,864 JAG Grant/\$12,636 Police Levy)
- s. Approve/deny Resolution 2015-28 authorizing HRI Inc.'s Application for September Payment #21--\$846,285.44
- t. Authorize City Attorney to schedule and proceed with a nuisance hearing on 634 Winchester Avenue—property owner Steve Nines
- u. Approve/deny request from Apollo Civic Center to close a portion of E. Martin Street for the annual Apolloween event October 9, 10, 17, 23, 24 and 30 from 7 AM until 11 PM, contingent upon proof of adequate liability insurance.

16. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

17. Adjournment