

CITY OF CHARLES TOWN
SPECIAL ACTIVITY PERMIT

PERMIT # _____

DATE OF REQUEST _____

PURPOSE OF PERMIT _____

LOCATION(S) _____

DATE(S) OF ACTIVITY _____ DAY OF THE WEEK _____

TIME(S) OF ACTIVITY _____

WHAT TYPE OF ACTIVITY IS PROPOSED _____

NUMBER OF PARTICIPANTS _____

NAME OF PERSON REQUESTING PERMIT _____

NAME OF ORGANIZATION BEING REPRESENTED _____

PHONE NUMBER(S) OF CONTACT PERSON(S) _____

1. Park Use Fee. \$50.00 (Fee includes park reservation, pavilion and restroom use, and maintenance costs). Areas shall be left free of trash, bottles, cans, containers and other debris.
2. Events must not present an unreasonable risk to the safety of the public.
3. The applicant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with activities or operations performed by the applicant or on the applicant's behalf out of issuance of this permit, except for injuries and damages caused by the sole negligence of the City.
4. City Ordinances. Relevant City Ordinances apply.
5. Local, State, Federal Laws. All local, state, and federal laws apply.
6. The event must not impose an unreasonable disturbance to adjacent property owners including, but not limited to: noise, light, and traffic.
7. Roadside collections shall only be conducted at the intersection of Washington St. and Samuel St.
8. Participants shall not intentionally stop or hinder the free flow of vehicular traffic. Vehicle operators may, however, stop briefly so as to make contributions and thereafter must not hinder the flow of traffic.

ANY VIOLATIONS OF THESE CONDITIONS/INSTRUCTIONS MAY BE CAUSE FOR IMMEDIATE TERMINATION OF THIS PERMIT.

APPROVED BY CITY COUNCIL _____ DATE: _____

Mayor

DENIED BY CITY COUNCIL _____ DATE _____

Mayor

CONDITIONS/SPECIAL INSTRUCTIONS: _____

SPECIAL APPROVAL OF _____ AS REQUESTED BY COUNCIL

Local Fire Department, etc.

RECEIVED ON _____

Chief of Police

DATE: _____