



August 25, 2011

Dear Chili Cook-off Participants:

Main Street Martinsburg 7<sup>th</sup> **Annual Chili Cook-Off** will be held on **Saturday, October 1, 2011** from **3:00pm to 8:00pm** as in years past, the 2011 Chili Cook-Off will offer great chili vendors, live bands, trophies and cash prizes.

Main Street Martinsburg invites you to participate and share your chili recipes. We will provide a **10 by 10 space** on the street and each participant will provide their imagination and creative display for their unique chili. This event is a great way to promote your business, organization or simply yourself. Bring your own **Table, Chairs, Decorations, Canopy, and something to keep your chili hot** (Berkeley County Health Department regulations).

Enclosed is an application and guidelines for the Chili Cook-Off and Berkeley County Health Department rules and regulations. A **\$25.00 refundable registration and application is required by September 21, 2011.**

**For more information please contact the Main Street Office at 262-4200 or e-mail me at [rlewis@mainstreetmartinsburg.com](mailto:rlewis@mainstreetmartinsburg.com)**

Sincerely,

Randy Lewis  
Executive Director  
Main Street Martinsburg  
142 N. Queen Street  
Martinsburg, WV 25401

# **MAIN STREET MARTINSBURG 7<sup>th</sup> ANNUAL CHILI COOK-OFF GUIDELINES**

- 1. SET-UP WILL BEGIN AT 1:00PM. A SITE MAP WITH YOUR SPACE NUMBER WILL BE E-MAILED 1 WEEK PRIOR TO THE EVENT.**
- 2. YOU MUST COOK A MINIMUM OF 7 GALLONS OF YOUR BEST CHILI. HOWEVER, WE ENCOURAGE YOU TO MAKE MORE SO THAT YOU WILL NOT RUN OUT BEFORE THE JUDGING.**
- 3. SPACES ARE APPROXIMATELY 10 X 10 AND MUST BE ACCOMMODATE BY A 10 by 10 CANOPY.**
- 4. YOU ARE REQUIRED TO BRING YOUR OWN TABLE, CHAIRS, AND CANOPY.**
- 5. YOU MUST KEEP YOUR CHILI HOT (HEALTH DEPT. REGULATIONS) TO DO THIS YOU NEED TO USE A GAS GRILL, CAMP STOVE, HOTEL PAN OR PORTABLE PROPANE STOVE.**
- 6. ELECTRICITY AND WATER ARE NOT AVAILABLE ON SITE.**
- 7. YOU MUST PROVIDE YOUR OWN PLASTIC TRASH BAGS, WATER, TOWELS AND SOAP FOR WASHING HANDS.**
- 8. ALL DISPLAYS, BOOTH DECORATION MUST BE SUITABLE FOR OUR FAMILY EVENT. JUDGING WILL TAKE PLACE FOR BOOTH DECORATION.**
- 9. TASTING AND GENERAL PUBLIC ADMITTANCE BEGINS AT 3:00PM AND WILL CLOSE AT 7:30PM. WINNERS WILL BE ANNOUNCED AT 7:45PM. CHILI SAMPLES CAN ONLY BE SERVED TO ADULTS AND CHILDREN WITH WRIST BANDS ONLY.**
- 10. TASTING CUPS, SPOONS AND NAPKINS WILL BE PROVIDED BY MAIN STREET MARTINSBURG. PLEASE BRING YOUR OWN FOOD HANDLERS GLOVES AND WASHING STATIONS.**
- 11. ALL VEHICLES MUST BE REMOVED FROM SITE IMMEDIATELY AFTER SET-UP. (PARKING ON SIDE STREETS AND PUBLIC PARKING LOTS ARE AVAILABLE-FREE PARKING ON SATURDAY)**
- 12. BOOTH SPACE CLEAN-UP IS THE RESPONSIBILITY OF THE PARTICIPANT.**

- 13. ENTRY FEES ARE REFUNDABLE, HOWEVER NO SHOW IT WILL BE NON-REFUNDABLE.**
- 14. MAIN STREET MARTINSBURG ASSUMES NO REPONSIBILITY FOR ANY LOSS, DAMAGE, INJURY OR CLAIM ARISING OUT OF THE PARTICIPANT'S ACT OR OMISSIONS DURING THIS EVENT.**
- 15. THE FOLLOWING IS THE CRITERIA ON WHICH THE CHILI WILL BE JUDGED.**

**CATEGORIES:**

**HOTTEST  
MOST UNIQUE  
TRADITIONAL  
MEATIEST  
VEGETARIAN  
BOOTH DECORATION  
PEOPLE CHOICE AWARDS  
CELEBRITY JUDGING  
BEST ALL AROUND**

**MAIN STREET MARTINSBURG  
2011 CHILI COOK-OFF ENTRY FORM**

**COOKOFF NAME** \_\_\_\_\_  
**(For Ballot)**

**CONTESTANT NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_

**ZIP CODE** \_\_\_\_\_

**E-MAIL** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**TYPE OF  
CHILI** \_\_\_\_\_

**PLEASE RETURN THIS FORM WITH YOUR \$25.00 REFUNDABLE FEE BY  
SEPTEMBER 21, 2011 TO:**

- **Main Street Martinsburg  
142 N. Queen Street  
Martinsburg, WV 25401**

**CHECKS MADE PAYABLE TO MAIN STREET MARTINSBURG**

