

**AGENDA  
CITY OF MARTINSBURG  
REGULAR CITY COUNCIL MEETING  
THURSDAY, JANUARY 8, 2009  
6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer
5. Approve December 11, 2008 regular Council meeting minutes
6. Approve November 2008 Administrative and Financial Report
7. **PUBLIC HEARING** – Solicit citizen comments to present substantial amendments to the City of Martinsburg’s FY 2007 Annual Action Plan for use of HOME Investment Partnership Program for the Eastern Panhandle HOME Consortium of West Virginia.
8. **PRESENTATIONS**
  - (a) Make comments on ABC Application for Rock Cliff Pizza & Subs – 107 Rock Cliff Drive
  - (b) FY 2007-2008 Audit Overview – Cox Hollida Price, LLP
9. **PETITIONS FROM CITIZENS**
10. **RECEIVE AND FILE REPORTS-MINUTES-CORRESPONDENCE OF THE FOLLOWING:**
  - (a) Martinsburg-Berkeley County Parks & Recreation – Minutes November 18, 2008
  - (b) Letter from U.S. Senator Robert C. Byrd to Mayor Karos regarding the discontinuance of the 7:15 p.m. MARC Train – November 19, 2008
  - (c) Letter from U.S. Senator Robert C. Byrd to Mayor Karos regarding the discontinuance of the 7:15 MARC Train – December 11, 2008
  - (d) Letter from Maryland Transit Administration discussing MARC Train service reductions – December 12, 2008
  - (e) Letter from Chamber of Commerce appointing Mr. Tom Belfield to Police Civil Service Commission to fill unexpired term of Mr. Bill Sites, which expires December 31, 2009 – December 22, 2008

11. **REPORTS OF CHAIRPERSONS OF COUNCIL STANDING COMMITTEES**

12. **REPORT OF MAYOR**

(a) Appoint the following individual to the Board of Zoning Appeals:

Jim Castleman – Alternate to fill the unexpired term of Brenda Casabona – 1-01-07 – 1-01-10

(b) Reschedule Thursday, February 12, 2009 regular City Council meeting to Thursday, February 4, 2009 at 6:30 p.m.

13. **REPORT OF CITY ATTORNEY**

14. **REPORT OF CITY MANAGER**

15. **UNFINISHED BUSINESS**

16. **NEW BUSINESS**

- (a) Adopt Resolution 2009-01 authorizing George Karos, Mayor of the City of Martinsburg, to enter into a contractual agreement with the West Virginia Development Office to receive grant funds in the amount of \$5,000 for the Martinsburg-Berkeley County Public Library, to purchase furnishings, equipment and banners for the West Virginia Book Faire in April 2009, and designate Pamela Coyle, Director, to administer such funds pursuant to the provisions of the fiscal year 2008 Community Participation Program
- (b) Adopt Resolution 2009-02 amending the FY 2007 HOME Program Budget and Annual Plan
- (c) Adopt Resolution 2009-03 amending the FY 2007 HOME Program Budget and Annual Plan
- (d) Approve/Deny Memorandum of Agreement submitted to the Advisory Council on Historic Preservation Pursuant to 36 CFR 800, between the City of Charles Town, the City of Charles Town Historic Landmarks Commission, Eugene Taylor and Mary Taylor (OWNERS), Roger Riddle of Xavier Homes and the City of Martinsburg
- (e) Approve/Deny Escrow Agreement between S. Eugene Taylor and Mary Taylor, the City of Martinsburg, West Virginia for the Eastern Panhandle Home Consortium of West Virginia and the City of Charles Town, West Virginia
- (f) Authorize City Manager to submit Transportation Enhancement Grant Application – Town Square Pedestrian Project
- (g) Approve/Deny purchase of ten (10) desktop computers for Eastern Panhandle Drug & Violent Crimes Task Force – State Contract – Lenovo - \$14,920 – Funds to be reimbursed through the Task Force

- (h) Approve/Deny payment of 2% of total proceeds of previous year's projected tax collection to Berkeley County Assessor for valuation fund
- (i) Approve/Deny Intergovernmental Agreement between the County Commission of Berkeley County, City Council of Martinsburg, West Virginia, Eastern West Virginia Regional Airport Authority, Berkeley County Development Authority and the Berkeley County Roundhouse Authority to make application to the West Virginia Public Port Authority requesting the Port Authority grant permission for the creation of a Local Inland Port District

17. **EXECUTIVE SESSION**

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

18. **ADJOURNMENT**