

REVISED AGENDA

**City Of Martinsburg
Regular City Council Meeting
Thursday February 9, 2012
6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayerô Pastor Carl Bakerô Rosemont Grace Brethren Church
5. Approve January 12, 2012 regular Council meeting minutes.
6. Approve December 2011 Administrative and Financial Report.
7. **Presentations**
 - (a) Administer oath of office to Fire Lieutenant to David J. Weller II
 - (b) Letter of understanding from Clendenin Consulting and Remediation Group regarding the purchase of alleyway north of W. Race Street and west of Boyd Avenue and Deed of Dedication to the City of Martinsburgô see item 15(d)ô Bruce Clendenin.
 - (c) Proposed Resolution for adoption by Councilô Joe Gray
 - (d) Proclamationô Congenital Heart Defect Awareness Weekô Mended Little Hearts of Winchester
 - (e) Citizens in Actionô Ms. Paula Mann
 - (f) Eastern West Virginia Airport Authorityô William E. Walkup
8. **Petitions From Citizens**
9. **Receive And File Reports—Minutes—Correspondence Of The Following:**
 - (a) Berkeley County Animal Control Incident Report for the City of Martinsburg 1/01/11-12/31/11
 - (b) Historic Preservation Review Commission December 05, 2011 meeting minutes.
 - (c) Martinsburg/Berkeley County Parks and Recreation Board December 20, 2011 meeting minutes.

- (d) Letter of Good Standing for Community Rating Systemô FEMA
- (e) Letter from Comcast regarding rate changes
- (f) Letter advising of FY 2012 CDBG and HOME allocationsô U.S. Department of Housing and Urban Development
- (g) City of Martinsburg Fire Department Annual Reportô 2011
- (h) Berkeley County Development Authority meeting minutesô December 14, 2011 and January 4, 2012 and financial information

10. Reports Of Chairpersons Of Council Standing Committees

11. Report Of Mayor

- (a) Appointment(s) update
- (b) City flag

12. Report Of City Attorney

13. Report Of City Manager

- (a) Projects update.
- (b) TIF Projectô Meridian Pointe Phase 1C

14. Unfinished Business

15. New Business

- (a) Resolution 2012-01: A Resolution of the City Council of the City of Martinsburg authorizing George Karos, Mayor of Martinsburg, to file an application and enter into a contractual agreement with the West Virginia Development Office for the purpose of acquiring funds through the Community Participation Grant Program for the Hospice of the Panhandleø òBuilding the Dreamö program
- (b) Resolution 2012-02: A Resolution of the City Council of the City of Martinsburg, authorizing the addition of new members to participate in the Eastern Panhandle Home Consortium of West Virginia for the period of July 1, 2012 to June 30, 2013.
- (c) Resolution 2012-03: A Resolution of the City Council of the City of Martinsburg endorsing òEastern Panhandle - Right Here, Right Now!ö public awareness campaign for home ownership
- (d) Approve/deny letter of understanding from Clendenin Consulting and Remediation Group regarding the purchase of Alleyway north of W. Race Street and west of Boyd Avenue and Deed of Dedication to the City of Martinsburg

- (e) Diocese of Wheeling-Charleston appealing the January 9, 2012 decision of the Martinsburg Historic Preservation Review Commission 110 W. John
- (f) Confirm emergency water line project near Kilmer Springs Water Plant relating to the Raleigh Street extension
- (g) Approve/deny Auburn Street water line project.
- (h) Approve/deny purchase of one (1) Caterpillar 416 backhoe --\$ 54,765.00 Alban Tractor Company Public Works Department
- (i) Approve/deny purchase of one (1) new 2012 ¾ ton utility truck Water Department--\$30,436 Apple Valley Chev-Toyota
- (j) Approve/deny purchase of one (1) new 2012 ¾ ton 4x4 pick-up truck Water Department--\$24,579 Apple Valley Chev-Toyota
- (k) Approve/deny Main Street Martinsburg 2012 events see attached letter of request
- (l) Approve/deny Norwalk Soap Box Derby June 9, 2012, rain date, June 16, 2012
- (m) Approve/deny poll worker salaries for June 12, 2012 General Election
- (n) Approve/deny polling places for June 12, 2012 General Election
- (o) Approve/deny appointment of ballot commissioners to certify ballot positions for the June 12, 2012 general election
- (p) Approve/deny emergency purchase of three (3) replacement servers and replacement back-up system for City's financial management and utility billing software packages.
- (q) Approve/deny Innovative Inc.'s professional IT services relating to server replacement and network security.
- (r) Approve/deny Eastern West Virginia Airport Authority's request to reallocate funds in the amount of \$12,000 from Airport Improvement Projects to General Account for operating expenses

16. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

17. Adjournment