

**City Of Martinsburg
Special City Council Meeting
Tuesday, March 27, 2012
5:00 P.M.**

1. Call to Order

2. Roll Call

3. Presentations

4. Petitions From Citizens

5. Receive And File Reports—Minutes—Correspondence Of The Following:

- (a) Martinsburg Planning Commission December 07, 2011 meeting minutes
- (b) Martinsburg Board of Zoning Appeals February 07, 2012 meeting minutes
- (c) Proclamation of Appreciating designating April 25, 2012 National Thank You Day for Elected Officialsô Hattie Harris Good Sprits Club International.
- (d) Berkeley County Development Authority February 8, 2012 and March 07, 2012 meeting minutes and financial reports.
- (e) Martinsburg-Berkeley County Parks and Recreation Board February 21, 2012 Meeting Minutes.
- (f) Notice of informational workshop public meeting regarding State Project S302-13-0.81, Federal project BR 0013(058S): North Tennessee Avenue Bridge.
- (g) Hagerstown Eastern Panhandle Metropolitan Planning Organization January 25, 2012 meeting minutes.

6. Reports Of Chairpersons Of Council Standing Committees

- a. Budget and Finance Committee Meeting Minutesô March 21, 2012

7. Report Of Mayor

- (a) Reappoint Mr. Roger Engle to the Martinsburg/Berkeley County Parks and Recreation Board, term 5/1/2012-5/1/2015

- (b) Reappoint Ms. Ginger Grimes to the Shade Tree Commission, term 5/9/2012-5/9/2015.
- (c) Announce Special Council Meeting for April 10, 2012 to conduct engineer interviews for the Waste Water Treatment Plant upgrade project (Executive Session).
- (d) Announce Public Hearing for Thursday, April 12, 2012 (Regular Council Meeting) for purposes of soliciting citizen comments on the Draft FY 2012 Annual Action Plan for Community Development Block Grant (CDBG) and HOME.
- (e) Announce Special Council Meeting for Tuesday, April 17, 2012 to approve/deny levy rates for 2012-2013 and other business as needed.
- (f) Announce vacancies on the Parking Authority (1) and Shade Tree Commission (1).

8. Report Of City Attorney

9. Report Of City Manager

10. Unfinished Business

(a) Third and final reading of Ordinance 2012-01: An Ordinance to provide for the adoption, approval and implementation of an intergovernmental agreement between the City of Martinsburg, West Virginia, a municipal corporation, and Blue Ridge Community and Technical College, a state institution of higher education, to enter into an agreement for an alternate mainline extension agreement

11. New Business

- (a) Adopt Resolution 2012-07 to approve General Fund Budget Revision # 3 for FY 2011-2012.
- (b) Adopt Resolution 2012-08 to approve Coal Severance Tax Fund Budget Revision #2 for FY 2011-2012
- (c) Approve/deny Police Levy Fund Budget Revision #1 for FY 2011-2012
- (d) Approve/deny Fire/EMS Budget Revision #1 for FY 2011-2012
- (e) Approve/deny Water and Sewer Fund Budget Revision #1 for FY 2011-2012
- (f) Approve/deny Sanitation Fund Budget Revision #1 for FY 2011-2012
- (g) Approve/deny Parking Fund Budget Revision #1 for FY 2011-2012

- (h) Approve/deny \$13,900,000 General Fund Budget for FY 2012-2013
- (i) Approve/deny \$112,015 Coal Severance Tax Fund Budget for FY 2012-2013
- (j) Approve/deny \$4,000,000 Police Levy Fund Budget for FY 2012-2013
- (k) Approve/deny \$1,650,000 Fire/EMS Fund Budget for FY 2012-2013
- (l) Approve/deny \$6,865,000 Water and Sewer Fund Budget for FY 2012-2013
- (m) Approve/deny \$2,825,000 Sanitation Fund Budget for FY 2012-2013
- (n) Approve/deny \$525,000 Parking Fund Budget for FY 2012-2013
- (o) Approve/deny Bowles Rice McGraff David & Love to provide City prosecuting attorney services effective July 1, 2102.
- (p) Approve/deny Alternate Mainline Extension Agreement between the City of Martinsburg and Blue Ridge Technical College See Item 10A
- (q) Approve/deny Resolution 2012-09: A Resolution of the City of Martinsburg authorizing George Karos, Mayor of Martinsburg, to file an application and enter into a contractual agreement with the West Virginia Development Office for the purpose of acquiring funds (\$ 1,500.00) through the Community Participation Grant Program for a thermal imager camera for the Martinsburg Fire Department.
- (r) Approve/deny Grant agreement between the West Virginia Department of Health and Human Resource and the City of Martinsburg for the purposes of purchasing a thermal imager camera Martinsburg Fire Department--\$3,500.00
- (s) Approve/deny 2012 Street repaving list.
- (t) Discuss Main Street Martinsburg's request to install an electric vehicle charging station in the East Martin Street parking lot.
- (u) Approve/deny the temporary closing of a portion of East King Street for Heritage Day Events on Town Square, May 12, 2012.
- (v) Approve/deny Crossing Agreement #WWVA-120217 between the Winchester and Western Railroad Company and the City of Martinsburg Water and Sewer Department.
- (w) Approve/deny Longitudinal Agreement # WWVA-120218 between the Winchester and Western Railroad Company and the City of Martinsburg Water and Sewer Department.

- (x) Approve/deny Resolution 2012-10: A Resolution of the Council of the City of Martinsburg authorizing execution of an agreement with the West Virginia Department of Transportation, Division of Highways, with regard to establishment and maintenance of a traffic signal system within the municipal limits of the City of Martinsburg.
- (y) Approve/deny Agreement between the City of Martinsburg, the WV Department of Transportation, Division of Highways and McDonaldø USA, LLC to modify an existing traffic signal.
- (z) Approve/deny mosquito control treatmentsô Erlich \$8,840.00
- (aa) Approve/deny bid for 4ö Vortex Pumpô Sewer plant--\$15,149ô John Place, Inc.

12. Executive Session

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

13. Adjournment